

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING**

April 26th, 2016 at 3:00 p.m.
125 W. Hayden Avenue, Hayden, Idaho

I. Call To Order

COMMISSIONER THOMPSON called meeting to order at 3:00 p.m.

COMMISSIONERS PRESENT: Commissioners Amende, Clark, Halpin, Thompson and Washko

OTHERS PRESENT: Fire Chief Riley, Division Chief Mather, Fire Marshal Drechsel, Secretary Knapp, Marc Ghirarduzzi, Ralph Kramer and Jim Lyon.

II. Pledge of Allegiance

COMMISSIONER THOMPSON led the Pledge.

III. Amendments to the Agenda

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER WASHKO**, to amend the agenda to include an Executive Session pursuant to Idaho Code 74-206(1) (b) for discussion on the evaluation of an employee.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

IV. Consent Calendar

The consent calendar for April 26th, 2016 was presented for review as follows:

1. Approval of April 26th, 2016 Regular Meeting Agenda as amended
2. Approval of April 12th, 2016 Public Hearing & Regular Meeting Minutes as presented
3. Approval of Unpaid and Paid Bills Lists

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the April 26th, 2016 Consent Calendar as presented.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

V. Public Input

There was no public input.

VI. New Business

A. Resolution 16-06

Resolution 16-06 to declare the District's 2008 Dodge Durango (V-31) as surplus was presented for review. CHIEF RILEY reported that the vehicle was previously assigned as the Battalion Chief Command vehicle, but since the end of January it has been reassigned as a utility vehicle. He further reported Timberlake Fire District has asked if we have any vehicles for sale as they recently had a catastrophic mechanical failure of one of their command vehicles.

There was discussion on V-31 being the least useful vehicle in the District's fleet currently and that disposing of it would save costs on insurance, fuel and maintenance. **COMMISSIONER CLARK** clarified with CHIEF RILEY that the emergency lights would be left on the vehicle if sold to another fire agency.

CHIEF RILEY stated that he researched the Kelly Blue Book value on V-31 as between \$5,000 and \$6,000; suggesting that the District ask for \$5,000 if offered to another fire district. There was further discussion on there being no radio control head in the vehicle.

COMMISSIONER CLARK made a motion, seconded by **COMMISSIONER WASHKO** to approve Resolution 16-06, *Declaration of the District's 2008 Dodge Durango (V-31) as Surplus to be Disposed of*, as presented.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

VII. Reports

A. Chief's Report – CHIEF RILEY reported the following:

1. Idaho Fire Chiefs Assoc. Conference – Attended the annual IFCA Conference in Sun Valley last week. Topics discussed included changes to the IDL cost sharing agreements to iron out the cost sharing recovery process before wildfire season.
2. Newsletter – The quarterly District Newsletter will be going out by the end of the week/first of next week.
3. Surplus and Sale of Command Vehicle – If Timberlake Fire makes a formal offer to purchase V-31, will advise that the sale price is \$5,000.00. The board agreed.
4. Training Report – Was presented for review. CHIEF MATHER reported on the following:
 - a. Continuing to work on the Cascadia Rising functional exercise taking place 6/10. **COMMISSIONER HALPIN** clarified with CHIEF MATHER that nine counties in Idaho will be participating in the regional drill. **COMMISSIONER CLARK** clarified with CHIEF MATHER that the State of Washington emergency responders will be more involved based on the scenario of a catastrophic earthquake on the coast; and that their exercise will begin on 6/7. There was further discussion on the drill being in “real time”, i.e. the initial response to the earthquake scenario in Washing/Oregon will begin on 6/7 with our area responding to the fall-out of these events on 6/10. CHIEF MATHER offered to get Visitor Passes if the board members would like to observe the drill on the day of the exercise.
 - b. Upcoming training opportunities include:
 - i. Teaching Adults in the Fire Service on 6/4 with FIRE MARSHAL LYON instructing, to be held at the Shrine Club in Hayden.
 - ii. The annual mass decontamination drill at Lakeland High School on 5/17.
 - iii. Wildland refresher training the end of May.
 - c. Attended the FDIC International in Indianapolis 4/18-4/23 along with four other members; CHIEF MATHER reported the event provided great hands-on training as well as opportunities for networking.
 - d. The Rosenbauer retrofit engine/pumper is at General Fire in Spokane and should be delivered to the District on 4/29.
5. EMS Report – Was presented for review. CHIEF RILEY reported that CHIEF VAN ERT is participating in an officer promotional oral board for Spokane District #8 today.
6. Fire Marshal Summary – Was presented for review. FM DRECHSEL reported the following:
 - a. Projects reviewed/approved:
 - i. 28 lot Gabriella Glen subdivision in Hayden.
 - ii. 36 lot Corbin Crossing South subdivision in Rathdrum.
 - iii. A 4,000 sq. ft. Biztown commercial building in Hayden.
 - iv. A 12,000 sq. ft. commercial building in Hayden.
 - b. Will be attending the Pacific Northwest International Assoc. of Arson Investigator (IAAI) annual conference in Leavenworth, WA from 5/2-5/6. The training will be on electrically caused fire investigations.
7. Correspondence – No correspondence to report.

B. Commissioner Reports

1. **COMMISSIONER HALPIN** questioned the recent public records request by Timberlake Fire for information on meetings where the Board discussed their request to consolidate. CHIEF RILEY stated that he understood their board chairman was looking for the reason why our board did not want to pursue consolidation at this time. There was further discussion on a recent county commissioner candidate forum in Athol that included discussion on the public being unhappy with current EMS response times in their area.
2. CHIEF RILEY reported that Idaho Governor Otter will be at Coeur d'Alene Fire Station 1 on 4/27 for the presumptive illness bill signing at 11:30 a.m.
3. **COMMISSIONER CLARK** reported that he has been asked to sit on the City of Rathdrum Impact Fee Committee, as well as a committee looking into creating an urban renewal area in Rathdrum. There was discussion on whether he was being asked to sit on either committee to represent the District or as a member of the public; **COMMISSIONER CLARK** stated that he will clarify this.

COMMISSIONER HALPIN clarified with **COMMISSIONER CLARK** that the city of Rathdrum currently has development impact fees, but must be looking at changes if the committee is going to start meeting again.

COMMISSIONER CLARK reported that the first meeting to address creation of an Urban Renewal Area is scheduled for 5/3. He stated that he will find out then what his participation on the committee will involve and report back at the next board meeting on 5/10.

VIII. Executive Session

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER HALPIN** to enter Executive Session pursuant to Idaho Code 74-206(1) (b) to discuss a recent personnel issue.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

Entered Executive Session at 3:31 p.m.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER WASHKO** to exit Executive Session and reconvene the Regular Meeting.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

Exited Executive Session at 3:40 p.m. There was discussion on a recent personnel evaluation. No decisions were made.

COMMISSIONER CLARK reported that that he met with the District's insurance brokers, along with CHIEF RILEY and SECTRY KNAPP last week. He noted that he was impressed with CHIEF RILEY's knowledge of insurance options. **COMMISSIONER CLARK** stated that per the brokers, the preliminary renewal quote for the District's medical policy is at 17% right now. CHIEF RILEY also noted that the Union President was in attendance at the insurance meeting as well.

CHIEF RILEY reported that he has spoken to the Fire Chief with the city of Eagle Fire Dept. regarding their participation in the Idaho Independent Inter-Governmental Authority (III-A) group health plan through Blue Cross of Idaho. He noted that another option is the Northwest Firefighters Benefits Trust through the Washington State Council of Firefighters which provides medical coverage through Regence Blue Shield. CHIEF RILEY stated that he asked the insurance brokers to break down these two options with specific comparisons to the District's current policy, i.e. increases/decreases in benefits.

There was discussion on the estimated 17% rate increase quote for the current "grandfathered" plan and that the insurance brokers explained how the "grandfathered" plan pool is shrinking, causing those premiums to increase. It was also noted that the renewal rate would not be finalized before June 1st, or no more than 60 days prior to the renewal date of August 1st.

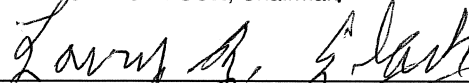
CHIEF RILEY reported that if the District pursues the III-A option, all employees would be required to fill out health statements (applications) and the District could be denied participation in the self-funded health plan. There was discussion on the III-A plan being a pool of Idaho government agencies, including counties, cities, fire, etc., but that once 100 firefighters/fire service employees enrolled, they could be in their own "pool" of just fire department/district employees. It was noted that the health statements cannot be completed until June 1st.

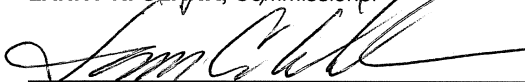
IX. Adjourment

There being no further business to be brought before the Board, the regular meeting was adjourned upon the motion of **COMMISSIONER WASHKO** and as seconded by **COMMISSIONER THOMPSON** at 3:50 p.m.

COMMISSIONER THOMPSON called for the vote and all were in agreement to the motion.


TERRY J. THOMPSON, Chairman


LARRY R. CLARK, Commissioner


JAMES C. WASHKO, Commissioner


DENNIS L. AMENDE, Commissioner


DAVID P. HALPIN, Commissioner

ATTEST BY:


Valerie Krapp, District Secretary



The seal is circular with the text "NORTHERN LAKES FIRE DISTRICT 1" around the perimeter. In the center, it says "DISTRICT SECRETARY".