

MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

February 8th, 2024 at 10:00 a.m.
Fire Station 1, 125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER PEARCE called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Hamilton, and Pearce

COMMISSIONERS ABSENT: Commissioner Washko

OTHERS PRESENT: Fire Chief Riley, Asst. Chief Dill, Division Chief Drechsel, Division Chief Anderson, Secretary Knapp, Chris Larson, Bronson Baker, Matt Usher, Mariano with SERVPRO Coeur d'Alene, Caleb Tyler, and Jason Paulson

II. Pledge of Allegiance

COMMISSIONER PEARCE led the Pledge.

III. Amend Agenda

There were no amendments to the agenda.

IV. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of February 8th, 2024 Meeting Agenda as presented;
- B. Approval of January 25th, 2024 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for January

COMMISSIONER DUNCAN made a motion, seconded by **COMMISSIONER AMENDE** to approve the February 8th, 2024 Consent Calendar as presented.

COMMISSIONER PEARCE called for discussion. There was no discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried

V. Reports

A. Chiefs Report – FIRE CHIEF RILEY reported on the following:

1. Station 3 Garwood: All the module units have now been connected with crews in the process of sealing them up. FIRE CHIEF RILEY reported that Extreme Modular is estimating 4-8 weeks of finish work on the interior. **COMMISSIONER PEARCE** clarified with FIRE CHIEF RILEY that the subcontractor is here now and the supervisor has a history with these types of buildings.
COMMISSIONER HAMILTON clarified with ASST. CHIEF DILL that North Fork is the site prep contractor. There was further discussion on the site work being done at Garwood.
2. Kootenai Co. Airport: The airport director reached out to FIRE CHIEF RILEY and ASST. CHIEF DILL to schedule a meeting for next week to discuss having the District continually staff and operate out of the ARFF Station once the Garwood station is complete. FIRE CHIEF RILEY reported that after this meeting, will have an idea of what the county/airport are looking for and will then be working on staffing modules including St 3 at Garwood and the ARFF station.

3. Personnel: Two personnel are still off on long-term leave, with one due back before the end of the month.
4. Policy Review: FIRE CHIEF RILEY requested a meeting with **COMMISSIONERS PEARCE** and **DUNCAN** following this board meeting. along with ASST. CHIEF DILL, to address concerns and questions that staff have with the process.
5. Staff/Operational Reports:
 - a. Fire Marshal Summary - Was presented for review.
 - b. Bureau Report for January – Was presented for review.
 - c. Overtime Report for January – Was presented for review.
 - d. Run Report for January – Was presented for review. **COMMISSIONER PEARCE** clarified with FIRE CHIEF RILEY a question both he and **COMMISSIONER AMENDE** had with what a “false call” is as shown on the Run Report; FIRE CHIEF RILEY explained that 9-1-1 Dispatch may code a call as one thing, but that is not what the crew finds when they get on-scene, but there was still a response. FIRE CHIEF RILEY gave an example of during the recent freeze, a call may come in to Dispatch as broken sprinklers, but when the crew arrives on scene, they find no broken sprinklers and it is then coded as a “false call”. Another example would be when crews are dispatched by 9-1-1 for a wildland fire that is just smoke with no fire when crews arrive on-scene; it becomes a “false call”.
 - e. Asst. Chief Report – Was presented for review. ASST. CHIEF DILL reported on the following:
 - i) The FY 2023 Assistance to Firefighters Grant (AFG) application period is now open and have been exploring submissions for ARFF or other training funding.
 - ii) Have established an entry-level Firefighter Hiring List including 8 EMTs and 1 Paramedic to be effective for 2 years or until exhausted. **COMMISSIONER PEARCE** clarified with ASST. CHIEF DILL that there are nine candidates on the current hiring list.
 - iii) The levy committee is working on community outreach ideas for the upcoming campaign.
 - iv) All frontline apparatus are currently back in-service. ASST. CHIEF DILL reported that FLEET MECHANIC RUSSELL has looked at the work done on V-48 to avoid the freezing issues during sub-zero temperatures and saw no issue.

B. Commissioner Reports

There were no commissioner reports.

VI. Public Input

Mariano with SERVPRO Coeur d’Alene thanked the District for allowing them to provide lunch for the crews during a recent training event. He reported to the board that the staff was very appreciative and is always welcoming and friendly. He thanked the District for their support of the community.

COMMISSIONER PEARCE thanked Mariano for his support of the District and for SERVPRO Coeur d’Alene having generously provided lunch for the crews.

VII. Adjournment

There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER AMENDE** and as seconded by **COMMISSIONER HAMILTON** at 10:10 a.m.

COMMISSIONER PEARCE called for discussion. There was no discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried


MICHAEL R. PEARCE, Chairman


DENNIS L. AMENDE, Commissioner


DOUGLAS D. DUNCAN, Commissioner


ZACH S. HAMILTON, Commissioner


JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 8th day of February 2024

ATTEST BY:


Valerie Knapp, District Secretary
