

MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING

March 16th, 2022 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER HALPIN called the Special Meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Halpin, Pearce, and Washko

COMMISSIONER ABSENT: Commissioner Duncan

OTHERS PRESENT: Fire Chief Riley, Training Division Chief Mather, EMS Division Chief Dill, Prevention Division Chief Drechsel, Secretary Knapp, Alex Tull, Bill Daniels, Chris Larson, Luke Michael, Tyler Turrell, Matt Legg, Christian Agesen, Shay Carlock, Caleb Tyler, Amanda Tams, and Cody Palmer

II. Pledge of Allegiance

COMMISSIONER HALPIN led the Pledge.

III. Chiefs Report

FIRE CHIEF RILEY reported on the status of current hiring process:

- a. Three conditional offers were made to entry-level firefighter/paramedics that were accepted;
- b. There were other candidates who declined position due to housing and family issues;
- c. The goal was to hire four firefighter/paramedics, including three new positions and to fill one vacancy due to a recent medical retirement.

FIRE CHIEF RILEY stated that the District opened a lateral firefighter/EMT hiring process to fill the vacant position after meeting and conferring with Local 4045, as reported at last regular meeting. He also noted that the District has one current member just signed off as a paramedic (FF/MEDIC AAGESEN) and another current member working on being signed off as a paramedic.

FIRE CHIEF RILEY thanked the hiring committee for their work on the hiring process in such a short timeframe. He reported that there were 21-22 applicants and that 13 were determined to be eligible for the lateral position. The hiring committee did oral interviews last week and 3 candidates received a passing score. He noted that the hiring committee has recommended hiring the top scoring candidate to fill the recent vacancy, in addition to hiring one more lateral firefighter/EMT.

There was discussion on funding the additional positions. **FIRE CHIEF RILEY** reported that he has looked at the current budget (FY 2022) and also funding in next year's budget (FY 2023) for 4 new positions (3 FF/paramedics and 1 FF/EMT). He noted that the vacant position was budgeted for this year, and built into next year's budget. **FIRE CHIEF RILEY** stated that funding projections were based on certain assumptions for benefits and that it would cost approximately \$524,000 for all 4 new positions.

There was discussion on anticipated revenues for next year (FY 2023). **FIRE CHIEF RILEY** reported that he estimates the District would need \$200,000 in additional funding for the 3 FF/paramedics off probation and one more FF/EMT in next year's budget. There was further discussion on the projected numbers used including an estimated 10% for medical insurance

renewal and 3% for dental. FIRE CHIEF RILEY noted that using these projections, the additional FF/EMT position would cost approximately \$125,000 in FY 2023. He stated that since FY 2009, the District has seen a savings of approximately \$300,000 per year between what is budgeted and actual revenue/expenditures, noting that the District budgets what it anticipates to spend each fiscal year.

FIRE CHIEF RILEY stated that he is asking the board to approve the hiring of one additional firefighter/EMT based on the hiring committee's recommendation.

IV. Executive Session

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER PEARCE**, to enter Executive Session pursuant to Idaho Code §74-206 (1) (a) to consider hiring personnel.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Pearce	Yes
Commissioner Washko	Yes
Commissioner Halpin	Yes

Motion carried

Entered Executive Session at 10:07 a.m.

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE**, to exit Executive Session and reconvene the Regular Meeting.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Pearce	Yes
Commissioner Washko	Yes
Commissioner Halpin	Yes

Motion carried

Exited Executive Session at 10:22 a.m. There was discussion on candidates for lateral firefighter/EMT position. No decisions were made.

V. Discussion and Approval of Hiring Additional Fire Suppression Personnel

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER PEARCE** to approve extending conditional offers of employment to hire two lateral firefighter/EMTs to include filling a current vacancy and an additional position.

COMMISSIONER HALPIN called for a vote and all were in favor. Motion carried

VI. Adjournment

The special meeting was adjourned upon the motion of **COMMISSIONER WASHKO** and as seconded by **COMMISSIONER PEARCE** at 10:23 a.m.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried



DAVID P. HALPIN, Chairman



DENNIS L. AMENDE, Commissioner



DOUGLAS D. DUNCAN, Commissioner



MICHAEL R. PEARCE, Commissioner



JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 16th day of March 2022.

ATTEST BY:



Valerie Klapp, District Secretary

