

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS**

**REGULAR MEETING**

June 9<sup>th</sup>, 2022 at 10:00 a.m.

Fir eS125 W. Hayden Ave., Hayden, ID

**I. Call To Order**

**COMMISSIONER HALPIN** called meeting to order at 10:00 a.m.

**COMMISSIONERS PRESENT:** Commissioners Amende, Duncan, Halpin, and Pearce

**COMMISSIONERS ABSENT:** Commissioner Washko

**OTHERS PRESENT:** Fire Chief Riley, Division Chief Dill, Division Chief/Fire Marshal Drechsel, Secretary Knapp, Forrest Muthersbaugh, Tyler Denham, Cody Palmer, Mike Duke, John Spencer, Chris Larson, Brad Belmont, Bill Daniels, Matt Legg, Alex Tull, Eric Sorenson, Luke Michael, Aaron O'Brien, Amanda Tams, Nate Combes & guests, Michael Cunningham & guests, Logan Robideaux & guests, and Nick Waites & guests

**II. Pledge of Allegiance**

**COMMISSIONER HALPIN** led the Pledge.

**III. Badge Pinning**

FIRE CHIEF RILEY welcomed all guests in attendance and stated that he is very proud of the exceptional candidates who successfully completed the District's first recruit academy. He congratulated FIREFIGHTER/PARAMEDIC NATE COMBES, FIREFIGHTER/PARAMEDIC MIKE CUNNINGHAM, FIREFIGHTER/EMT LOGAN ROBIDEAUX, and FIREFIGHTER/EMT WAITES on behalf of the board and all staff and presented them with badges.

The four new recruits were pinned by family members and congratulated by the board and chief officers.

FF/MEDIC CUNNINGHAM thanked the board and staff on behalf of the recruits, stating that they are grateful for the opportunity and the honor of being the District's first recruit academy. The recruits presented the academy lead instructors FF SORENSON, CAPT. MICHAEL, and ENGINEER LEGG with an art piece reading "Northern Lakes Fire District Recruit Class #1, Second to None".

**IV. Amend Agenda**

**COMMISSIONER PEARCE** made a motion, seconded by **COMMISSIONER DUNCAN** to cite the subsection and reason to enter into Executive Session pursuant to Idaho Code 74-206 (1) (a) and (1) (b) to consider the hiring/promotion of staff and to consider the evaluation of a staff member.

**COMMISSIONER HALPIN** called for discussion. There was no discussion.

**COMMISSIONER HALPIN** called for the vote and all were in favor. Motion carried

**V. Consent Calendar**

The consent calendar was presented for review as follows:

- A. Approval of June 9<sup>th</sup>, 2022 Meeting Agenda as amended;
- B. Approval of May 26<sup>th</sup>, 2022 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for May

**COMMISSIONER PEARCE** made a motion, seconded by **COMMISSIONER AMENDE** to approve the June 9<sup>th</sup>, 2022 Consent Calendar as presented.

**COMMISSIONER HALPIN** called for discussion. There was no discussion.

**COMMISSIONER HALPIN** called for the vote and all were in favor. Motion carried

## VI. Reports

A. Chiefs Report – Was presented for review. FIRE CHIEF RILEY reported on the following:

1. 2022 Labor Negotiations – Will be negotiating a new contract with all articles subject to being opened. FIRE CHIEF RILEY reported the first negotiation meeting is scheduled for Monday, 6/6 at 10:00 a.m. here at St 1, with **COMMISSIONER HALPIN** and **COMMISSIONER WASHKO** in attendance; the plan is to hold meetings every Monday in June. There was further discussion on negotiations to include a wage opener as well as several articles to open.
2. Impact Fees – FIRE CHIEF RILEY gave an update on each agency's status:
  - a. Rathdrum City Council was scheduled for last Wednesday for a public hearing to ratify the District's impact fee collection, but was cancelled on Tuesday due to a lack of quorum. The impact fee ratification is now on the agenda for the city's first meeting in July. FIRE CHIEF RILEY requested that **COMMISSIONER PEARCE** also attend if possible, as is the KCEMSS JPB president, to support the impact fee approval;
  - b. The city of Hayden is moving forward with the ratification process;
  - c. Kootenai County is moving forward with their Planning & Zoning the end of the month with no problems anticipated.
3. Cascadia Subduction Zone Training – FIRE CHIEF RILEY reported that he and DIVISION CHIEF MATHER attended an all-da table-top training on 6/7 along with several other agencies. CHIEF RILEY reported that the training involves planning a response in the event of a large (9.0 magnitude) earthquake affecting areas from Vancouver south to Sacramento, with evacuations from those areas to eastern Washington state and north Idaho.
4. Fire Academy/Hiring Committee Meeting – A Fire Academy Committee meeting was held 6/6 with a Hiring Committee Meeting scheduled later today to discuss filling two vacancies; a recent resignation by a long-term member and to re-fill the recruit position that was vacated in April.
5. Station Design Committee – The Fire Station Design Committee met last week, including **COMMISSIONER PEARCE**, and did an on-site visit at St 3 with representatives from L&H Extreme Modular Buildings. A preliminary plan was developed with cost estimates. FIRE CHIEF RILEY reported that he has been in contact with the prior property owner who quit-claimed the land to the District in 1994 and was able to confirm that the prior owner has no issues with what the District does to the property as long as it remains a fire station.
6. Staff/Operational Reports
  - a. Training Report – Was presented for review. FIRE CHIEF RILEY reported that DIVISION CHIEF MATHER is currently on vacation.
  - b. EMS Report – Was presented for review. EMS CHIEF DILL reported on the following:
    - i. All frontline ambulances are in operation; KCEMSS has started using Blue Oval as their back-up mechanic.

- ii. One of the new recruit firefighter/medic's has received their state license and is cleared to begin mentoring; the other medic is waiting on one more item and is expected to have state license soon. **COMMISSIONER HALPIN** clarified with EMS CHIEF DILL that the new recruits include two firefighter/paramedics, one firefighter/AEMT, and one firefighter/EMT.
- c. Prevention Bureau – Was presented for review. DIV CHIEF/FIRE MARSHAL DRECHSEL reported on the following:
  - i. Approved a 76,400 sq. ft. apartment complex in Rathdrum;
  - ii. Approved a 26,000 sq. ft. surgical center in Hayden;
  - iii. Approved a 16,575 sq. ft. multi-use office building in Hayden;
  - iv. A record 40 new residential permits were issued in the county last month.
  - v. Attended the annual Northwest Fire Investigators Symposium in Leavenworth last month.
  - vi. DEPUTY FIRE MARSHAL LARSON attended the III-A Peer Support training held on-site in May.
  - vii. Met with Garwood area property owners association to provide information on hazardous fuels reduction and looking into funding sources.
- d. Bureau Report – For May was presented.
- e. Overtime Report – For May was presented.
- f. Run Report – For May was presented.

**B. Commissioner Reports**

There were no commissioner reports.

**VII. Public Input**

JOHN SPENCER reported he attended the Hayden public safety taskforce meeting last Tuesday, noting that there was discussion on the possibility of doing an override levy in May 2023 to fund 7-9 more deputies. There will be another taskforce meeting the end of June. **COMMISSIONER DUNCAN** clarified with JOHN SPENCER that the city currently funds 3 ½ deputies.

**VIII. Executive Session**

**COMMISSIONER PEARCE** made a motion, seconded by **COMMISSIONER DUNCAN**, to enter Executive Session pursuant to Idaho Code §74-206 (1)(a) and (1)(b) to consider the hiring/promotion of staff and to consider the evaluation of a staff member.

**COMMISSIONER HALPIN** called for discussion. There was no discussion.

**COMMISSIONER HALPIN** called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Duncan	Yes
Commissioner Pearce	Yes
Commissioner Halpin	Yes

**Motion carried**

Entered Executive Session at 10:25 a.m.

Exited Executive Session at 10:38 a.m. There was discussion on the hiring/promotion of staff and to consider the evaluation of a staff member. No decisions were made.

FF/MEDIC ALEX TULL, a member of the Station Design Committee, gave a presentation to the board on possible designs for a St 3 modular pre-fab building. **COMMISSIONER HALPIN** clarified with FF/MEDIC TULL that the cost quote for the building as presented is \$3.5 million.

Other discussion included:

1. Any site/ground prep would be separate and done by a general contractor.
2. The existing St 3 building could be sold and moved, or demolished.
3. The build-out for the pre-fab building is estimated at 10 months versus up to 2 years for construction of a brick and mortar station. FF/MEDIC TULL noted that if the District's application for a SAFER grant is awarded, the 10 month timeframe would be close to the deadline for hiring under the grant to staff this station.
4. **COMMISSIONER AMENDE** clarified with FF/MEDIC TULL that the pre-fab building's flat roof has a snow load that exceeds our area.
5. **COMMISSIONER PEARCE** clarified with FF/MEDIC TULL that the L&H company representatives were able to answer all the committee's questions during their on-site visit last week.

The board thanked FF/MEDIC TULL for his presentation.

**IX. Adjournment**

There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER PEARCE** and as seconded by **COMMISSIONER AMENDE** at 10:55 a.m.

**COMMISSIONER HALPIN** called for discussion. There was no discussion.

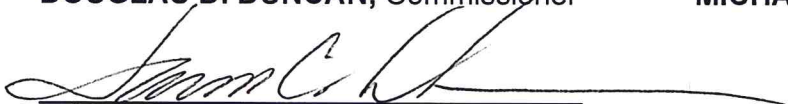
**COMMISSIONER HALPIN** called for the vote and all were in favor. Motion carried

  
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**DAVID P. HALPIN, Chairman**

  
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**DENNIS L. AMENDE, Commissioner**

  
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**DOUGLAS D. DUNCAN, Commissioner**

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**MICHAEL R. PEARCE, Commissioner**

  
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**JAMES C. WASHKO, Commissioner**

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 9<sup>th</sup> day of June 2022.

ATTEST BY:

  
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Valerie Knapp, District Secretary

