

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

March 24th, 2022 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER HALPIN called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Halpin, Pearce, and Washko

OTHERS PRESENT: Division Chief Mather, Division Chief Dill, Secretary Knapp, Chris Larson, John Spencer, Susan Monaco, Justin Brodin, Eric Sorenson, Alex Tull, Josh Gernns, Christina Laurie, Christian Agesen, and Brad Belmont

II. Pledge of Allegiance

COMMISSIONER HALPIN led the Pledge.

III. Presentation

A. Fiscal Year 2020 Audit Report

Christina Laurie, MBA, CPA, with Anderson Bros. CPAs, presented the fiscal year ending September 30, 2021 audited financial statements to the board for review. She reported that there were no accounting changes to the financial statements from prior years. She stated that the District's internal controls are good and that the audit was an unadjusted opinion with no findings.

The board thanked Ms. Laurie for the report and for her presentation.

IV. Amend Agenda

There were no amendments to the agenda.

V. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of March 24th, 2022 Meeting Agenda as presented;
- B. Approval of March 10th, 2022 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of Monthly Financial Report for February

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to approve the March 24th, 2022 Consent Calendar as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VI. New Business

A. Resolution 22-03

A resolution entitled *Establishing a 14 Day Work Period for Recruit Academy Fire Protection Services Employees* was presented for review.

DIVISION CHIEF MATHER reported that the District has an established 24 Day Work Period for its paid firefighters working a 48/96 schedule and needs to establish a 14 Day Work Period for new hires participating in a recruit academy. He noted that the academy schedule will be 10 hours per day, Monday-Friday.

COMMISSIONER HALPIN clarified with CHIEF MATHER that the new hires will begin the recruit academy on 4/4 which will last 4-5 weeks, after which each will be assigned to a battalion sometime in May.

There was discussion on one new hire relocating from out of state and also on the experience of the new hires.

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER WASHKO** to approve Resolution 22-03, *Establishing a 14 Day Work Period for Recruit Academy Fire Protection Services Employees*, as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

B. Memorandum of Understanding

An MOU between the Northern Lakes Fire District and the Northern Lakes Professional Firefighters Local 4045 amending the 2019-2022 Collective Bargaining Agreement, entitled *March 2022 MOU*, was presented for review.

CHIEF MATHER reported that the recruit academy 14 day work period needs to be addressed in the Collective Bargaining Agreement (Article 19, Section 1) using the same language as the resolution just approved by the board.

UNION PRESIDENT LARSON reported that the MOU also includes revising Article 23, Section 3, Subsection H, to include language for probationary employees to be able to pay back trades at their 6 month anniversary and after successful completion of recruit academy or task book; as well as revising Article 26, Section 4, to include language for adding probationary employees to the overtime callback list.

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to approve the March 2022 Memorandum of Understanding, as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VII. Reports

A. Chiefs Report – CHIEF MATHER reported that FIRE CHIEF RILEY was unable to attend the board meeting today due to family medical issues.

B. Commissioner Reports

There were no commissioner reports.

VIII. Public Input

- JOHN SPENCER thanked the crews for their help with his smoke detectors. MR. SPENCER then reported that the City of Hayden has established a new task force to address emergency response and law enforcement needs, noting that both he and FIRE CHIEF RILEY have been appointed to it. He also reported that the city is going outside the council for a mayor appointment.
- SUSAN MONACO introduced herself as a citizen of Hayden and stated that she had spoken to FIRE CHIEF RILEY in 2019 regarding the override levy on the ballot and to address citizen concerns at the time. She noted that has spoken to CHIEF RILEY several times since then of her disappointment that the override levy didn't pass. She stated that she wants to be able to get information from the District on the increased call volume and staffing issues on so that she can then address the misinformation out in the community. **COMMISSIONER WASHKO** invited MS. MONACO to attend the District's levy committee meetings. She agreed to provide her contact information to the committee for updates on when the meetings are held.

MS. MONACO stated that she also wants information on making large donations to the District. There was further discussion on the role of emergency response and how growth has affected it. The board thanked MS. MONACO for her comments and being willing to volunteer for the committee.

- UNION PRESIDENT LARSON reported that the Idaho Independent Intergovernmental Authority (III-A) will be providing an on-site First Responder Resiliency training here at St 1 on 5/9, a Basic Peer Support training on 5/10, then an Advanced Peer Support training on 5/11 and 5/12. He reported that the training will be held in the conference room and conflicts with a board meeting scheduled for 5/12, noting that Dr. Odom was available these dates, and members from other agencies will also be attending. The board agreed to discuss moving their board meeting to another date in May at their next meeting on 4/14.

IX. Adjournment

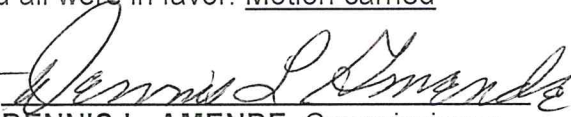
There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of COMMISSIONER WASHKO and as seconded by COMMISSIONER PEARCE at 10:20 a.m.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried



DAVID P. HALPIN, Chairman



DENNIS L. AMENDE, Commissioner



DOUGLAS D. DUNCAN, Commissioner



MICHAEL R. PEARCE, Commissioner



JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 24th day of March 2022.

ATTEST BY:


Valerie Knapp

