MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

June 9th, 2015 at 3:00 p.m.
125 W. Hayden Ave., Hayden, Idaho

I. Call To Order

COMMISSIONER THOMPSON called meeting to order at 3:00 p.m.

COMMISSIONERS PRESENT: Commissioners Amende, Clark, Halpin, and Thompson

COMMISSIONERS ABSENT: Commissioner Washko

OTHERS PRESENT: Fire Chief Marcus, Deputy Chief Riley, Division Chief Mather, Division Chief Van Ert, Secretary Knapp, Phil Foley, Aaron O'Brien, Caleb Tyler, Kevin Croffoot, Jim Lyon, Tyler Drechsel, and Chris Larson.

II. Pledge of Allegiance

COMMISSIONER THOMPSON led the Pledge.

III. Amendments to the Agenda

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to amend the agenda to add Item B. under New Business, 2015 Hose Testing Agreement.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes

Motion carried

CHIEF MATHER noted that the agreement from National Hose Testing Specialties was not received until after the agenda was posted.

IV. Consent Calendar

The consent calendar for June 9th, 2015 was presented for review as follows:

1. Approval of June 9th, 2015 Agenda as amended.
2. Approval of May 26th, 2015 Meeting Minutes as presented
3. Approval of Unpaid and Paid Bills Lists
4. Review of May Financial Report

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the June 9th, 2015 Consent Calendar as presented.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes

Motion carried

V. Public Input

There was no public input.

VI. New Business

A. 2015 Fire Protection Services Agreement

A new Fire Protection Service Agreement effective June 1st through December 31st was presented for review. The property is located at 6918 E. Garwood Road in Hayden. CHIEF MARCUS reported that the property is non-contiguous with the District boundaries and not eligible for annexation; the property was just purchased by new owners who require fire protection for their insurance.

CHIEF MARCUS reported that the Fire Protection Services Agreement as presented includes language that the property owners agree to annex into the District as soon as the property is eligible; he noted that the property south of this property is contiguous and could annex in.

COMMISSIONER CLARK made a motion, seconded by **COMMISSIONER AMENDE** to approve the *Agreement for Fire Protection Services* effective June 1st through December 31st, 2015 with Guy and Lisa Toussaint for property located at 6918 E. Garwood Road in Hayden as presented.

COMMISSIONER THOMPSON called for discussion.

COMMISSIONER HALPIN clarified with CHIEF MARCUS that 9-1-1 Dispatch has been notified that the District has an agreement to respond for fire service to the property. There was further discussion on the property owners paying the equivalent of what they would have paid in property taxes to the District pro-rated for the 7 month term of the contract, plus administrative fees.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes

Motion carried

B. 2015 Hose Testing Agreement

The 2015 Fire Hose Testing Agreement with National Hose Testing Specialties, Inc. (NHTS) was presented for review. CHIEF MARCUS reported that agreement was just received today. He noted that the estimated cost to have 18,000 feet of hose tested this year is $4,800.

COMMISSIONER HALPIN clarified with CHIEF MATHER that the terms of the agreement are the same as 2014.

COMMISSIONER HALPIN clarified with CHIEF RILEY that the District has been contracting with an outside company to test hose so that the companies have time to do inspections, hydrant testing and pre-planning. CHIEF MATHER also noted that the same company does our ladder testing every other year; it was last done in 2014.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the *2015 Fire Hose Testing Agreement* with National Hose Testing Specialties, Inc. as presented.

COMMISSIONER THOMPSON called for discussion. There was no further discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes

Motion carried

VII. Reports

A. Chief's Report

1. Medical Insurance – CHIEF MARCUS reported that the District has received the renewal rates for its medical and dental policies; the Blue Cross renewal is a 21% increase, while Delta Dental is 2%, both effective August 1st.

   There was discussion on alternative options for medical insurance that would be less of an increase, but that these plans are not the same as current plan and would need further time to research them, including moving to another carrier. CHIEF MARCUS noted that the current plan is "grandfathered" under the Affordable Care Act and under any new plan, would lose that status which would involve the premiums being "age banded" for employees, their spouses and adult children.

   There was further discussion on the Fiscal Year 2016 budget being able to fund the increase in medical insurance costs. **COMMISSIONER CLARK** clarified with CHIEF MARCUS that the county normally sends out new construction numbers in mid-July.

2. Rathdrum Mountain Development – **COMMISSIONER CLARK** reported that the Rathdrum city manager had approached him asking for the District's support of development on the city's Rathdrum Mountain property consisting of 500+ acres.

   There was discussion on the board visiting the site before officially supporting its development; **COMMISSIONER CLARK** noted that the city is planning an Open House to present the plan to the public this month.

CHIEF MARCUS suggested that any letter of support should recommend the District be involved in making recommendations for road access for emergency response.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER CLARK** to have a letter written in support of the City of Rathdrum's development of their property on Rathdrum Mountain requesting that the District be involved in any road and hydrant planning.

COMMISSIONER THOMPSON called for discussion. There was no further discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Halpin	Yes
Commissioner Thompson	Yes

Motion carried

3. Revised Board Up Policy – CHIEF MARCUS reported that minor revisions were made to the District's *Emergency Board Up* policy as presented. He noted the only changes were updating the list of vendors.
4. Day of Heroes – CHIEF MARCUS reported that the 1st annual event in Coeur d'Alene was held last weekend and that the District did not find out about the event until two days prior. He reported that the following personnel were nominated and received certificates thanking them for their service:
   - Division Chief Mike Mather
   - Batt Chief Kevin Croffoot
   - FF/Medic Phil Duzet
   - FF Eric Sorenson

   CHIEF MARCUS stated that hopefully the District is notified further in advance next year so that personnel, including the Board, can make arrangements to attend.
5. KCEMSS – CHIEF MARCUS reported that the first ambulance will be delivered tomorrow.
6. Operations Report – Was presented for review. CHIEF RILEY reported on the following:
   a. Reviewing policies and guidelines for updates of old or outdated language. CHIEF RILEY reported that he has tasked the Battalion Chiefs with updating the new position titles in policies/guidelines.
   b. The revised SOG 508, Shift Staffing/Callback, is in place and will be monitoring staffing levels. CHIEF RILEY reported that he has asked for input from the crews on how the guidelines are working and their feedback for further changes.
   c. Attended the 6/2 quarterly Board of County Commissioners meeting with Fire Districts, along with CHIEF MARCUS and **COMMISSIONER CLARK.** CHIEF RILEY reported that the topic discussed at the meeting was the Automatic Vehicle Location (AVL) system for all emergency response vehicles in the county. He noted that the county had approved purchase of the software license for all the vehicles, but not the entire package needed; there is hope that the request for further expenditures will be approved so that the AVL system will work properly.

      COMMISSIONER CLARK asked if the cost for the AVL modules is known yet; CHIEF RILEY stated that he should have a quote from the KCSD IT Manager once she has met with the vendor.
7. EMS Report – Was presented for review. CHIEF VAN ERT reported on the following:
   a. The Lakeland H.S. Mock Crash on 5/29 went very well. CHIEF VAN ERT thanked CAPT. WEIDENHOFF as the Incident Commander and the crews for an excellent job done. He also thanked CHIEF RILEY as the Helicopter Landing Zone Officer and CHIEF MATHER as the Safety Officer for their help.

      COMMISSIONER CLARK reported that he attended the event again this year and was impressed with the professionalism and skill displayed by District personnel, and thanked the crew and staff involved.
   b. Train-the-Trainer training for the ambulances will begin this month:
      i. The new gurney system training will take place on 6/16
      ii. Training on the new ambulances is scheduled for 7/8 and 7/9.
   c. FF/MEDIC O'BRIEN and FF/MEDIC MOORE have volunteered to assist with a blood-draw trial at Kootenai Health. CHIEF VAN ERT reported that this is a trial project to have medics draw blood in the field to expedite the process once the patient arrives at the ER; if the trial is successful, it would expand to include other medics in the county.
   d. District crews will be assisting the Kootenai County Sheriff's dive team with a drill on 6/10 at Honeysuckle Beach. CHIEF VAN ERT reported that the scenario will involve rescue of a dummy in Hayden Lake.
8. Training Report – Was presented for review. CHIEF MATHER reported the following:
   a. FF/MEDIC DUZET and FF/EMT PITTS both attended the BNSF "Crude by Rail" training in Pueblo, CO last month and gave very positive feedback on it. CHIEF MATHER reported that the BNSF may be doing a similar training in our area this year.
   b. CHIEF MATHER reported that he and CAPT. WIEDENHOFF have begun dismantling the District's training tower to be relocated to its new location at the CDA Airport.

c. The IFSAC Driver/Operator testing will hopefully be completed by the end of the month; CHIEF MATHER reported that it is difficult to find evaluators.
d. A live vehicle fire training is scheduled this month at the airport for all crews.
e. The fire boat (V-20) is back on the water in Hayden Lake; have received positive feedback from the public. CHIEF MATHER reported that the District will have a crew on both Twin Lakes and Hayden Lake for the 4th of July.

9. Prevention Bureau Report – For May was presented for review.
10. Overtime Report – For May was presented for review.
11. Run Report – For May was presented for review.
12. Correspondence – There were no correspondences.

B. Commissioner Reports

1. There was further discussion on development of the city's property on Rathdrum Mountain. **COMMISSIONER CLARK** reported that the 500+ acre property was donated to the city 20 years ago, but that road access was not available until recently.

VIII. Executive Session

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to enter Executive Session pursuant to Idaho Code 67-2345 (1) (c) to discuss labor negotiations.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Clark	Yes
Commissioner Thompson	Yes
Commissioner Halpin	Yes

Motion carried

Entered Executive Session at 3:40 p.m.

COMMISSIONER CLARK made a motion; seconded by **COMMISSIONER AMENDE** to exit Executive Session and reconvene the Regular Meeting.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in agreement to the motion.

The Board exited Executive Session at 3:55 p.m. There was discussion on labor negotiations. No decisions were made.

IX. Adjournment

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER CLARK** and as seconded by **COMMISSIONER AMENDE** at 3:55 p.m.

COMMISSIONER THOMPSON called for the vote and all were in agreement to the motion.

TERRY J. THOMPSON, Chairman

DENNIS L. AMENDE, Commissioner

LARRY R. CLARK, Commissioner

DAVID P. HALPIN, Commissioner

JAMES C. WASHKO, Commissioner

ATTEST BY:
Valerie Knapp, District Secretary