

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

June 23rd, 2022 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER HALPIN called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Halpin, and Washko

COMMISSIONER ABSENT: Commissioner Pearce

OTHERS PRESENT: Fire Chief Riley, Division Chief Mather, Division Chief Dill, Division Chief Drechsel, Secretary Knapp, John Spencer, Chris Larson, Brad Belmont, Alex Tull, and Nick Waites

II. Pledge of Allegiance

COMMISSIONER HALPIN led the Pledge.

III. Amend Agenda

There were no amendments to the agenda.

IV. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of June 23rd, 2022 Meeting Agenda as presented;
- B. Approval of June 9th, 2022 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of Monthly Financial Report for May

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER AMENDE** to approve the June 23rd, 2022 Consent Calendar as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

V. Executive Session

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER DUNCAN**, to enter Executive Session pursuant to Idaho Code §74-206 (1)(a) to consider the evaluation of personnel.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Duncan	Yes
Commissioner Washko	Yes
Commissioner Halpin	Yes

Motion carried

Entered Executive Session at 10:03 a.m.

Exited Executive Session at 10:10 a.m. There was discussion on the evaluation of personnel. No decisions were made.

VI. New Business

A. Change to Personnel Wage Scale

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER AMENDE**, to adjust the pay scale for two probationary firefighter positions to correct the disparity between lateral and entry level wages, effective with first paycheck in July.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for a roll call vote:

ROLL CALL VOTE:

Commissioner Amende	Yes
Commissioner Duncan	Yes
Commissioner Washko	Yes
Commissioner Halpin	Yes

Motion carried

VII. Reports

A. Chiefs Report – Was presented for review. FIRE CHIEF RILEY reported on the following:

1. 2022 Labor Negotiations – The next labor negotiations meeting is scheduled for tomorrow (6/24) at 10:00 a.m. here at St 1.
2. FY 2023 Budget – Administrative staff continue to work on the preliminary budget for next fiscal year.
3. III-A Insurance Rates – Attended the annual III-A trustees' board meeting earlier this week. After much discussion, the trust has set renewal rates at 12% for medical and 14% for vision, noting that the vision renewal dollar amount is approximately \$1 per person.
4. Fire Academy/Hiring Committee Meeting – Met with committee to discuss upcoming round of hiring for lateral firefighters; an advertising flyer was presented for review. CHIEF RILEY noted that once finalized, the flyer and lateral hiring information will be posted to social media and the District's website.
5. Fire Station 3 Update –
 - a. Alpine Water District is not allowing new hookups, but DIVISION CHIEF DRECHSEL has spoken with the water district's board president and they will be holding an emergency meeting tonight (6/23) with both FIRE CHIEF RILEY and DIVISION CHIEF DRECHSEL in attendance. Their board could decide to approve the District's new structure hookup or they could decline it; their board could also approve the hookup with stringent conditions/concessions the District could not agree to.

There was further discussion on the vendor of the proposed modular fire station (L&H Industrial) having estimated the daily water usage of the structure at 500-600 gallons. There was also discussion on Lakes Highway District putting in a cistern and their own well for a new building on-site next to the District's property in 2-4 years.
 - b. Idaho code allows for sole source expenditures as L&H Industrial is saying they are the only vendor nationwide for Extreme Modular Buildings (EMB). In this case, the District would not have to go through the Request for Proposal (RFP) or sealed bid process. We are currently waiting for a response from legal counsel with a recommendation on the sole source vs. sealed bid process for this.

- c. Have scheduled a meeting with First Interstate Bank (FIB) next week to discuss options for funding a new station project. There was also discussion on building a new structure similar to Fire Station 2 in Rathdrum.
- 6. EMS DIVISION CHIEF DILL reported to the board that probationary FIREFIGHTER WAITES has been cleared by the District, his peers, and the medical director, to practice as an Advanced EMT. FF WAITES was congratulated by those in attendance.

B. Commissioner Reports

There were no commissioner reports.

VIII. Public Input

There was no public input.

IX. Adjournment

There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER HALPIN** and as seconded by **COMMISSIONER WASHKO** at 10:20 a.m.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried



DAVID P. HALPIN, Chairman



DENNIS L. AMENDE, Commissioner



DOUGLAS D. DUNCAN, Commissioner




MICHAEL R. PEARCE, Commissioner

JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 23rd day of June 2022.

ATTEST BY:


 Valerie Knapp, District Secretary

