

**MINUTES OF THE NORTHERN LAKES FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS**

**PUBLIC BUDGET HEARING
REGULAR MEETING**

August 24th, 2023 at 10:00 a.m.
125 W. Hayden Ave., Hayden, Idaho

I. Call To Order

COMMISSIONER HALPIN called the Public Budget Hearing to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Halpin, and Pearce

COMMISSIONER ABSENT: Commissioner Washko

OTHERS PRESENT: Fire Chief Riley, Assistant Chief Dill, Division Chief Anderson, Secretary Knapp, Chris Larson, John Spencer, Max Evans, Caleb Tyler, Luke Michael, Casey Schreiner, and Scott Hochberger

II. Pledge of Allegiance

COMMISSIONER HALPIN led the Pledge of Allegiance.

III. Presentation of Proposed FY 2024 Operating Budget

The *Proposed Operating Budget Fiscal Year 2023-2024* was presented for inspection and review. Per Idaho Code §31-1422 (2), the hearing date and time had been posted at Station I and published as a legal notice in the *Coeur d'Alene Press* on August 12th, 2023.

FIRE CHIEF RILEY noted that the proposed budget as presented did not change from the budget presented at the last regular meeting on 8/10; that Admin Staff is recommending the board adopt the budget as presented with revenues and expenditures totaling \$11,298,195.

The tax year 2023 tax levy worksheet was also presented for review showing the District's 3% base budget growth, new development, and annexation values, as well as the District's tax year 2023 L-2 certification with a maximum property tax levy of \$6,779,725.

Copies of the *Proposed Operating Budget Fiscal Year 2023-2024* were made available to public in attendance.

IV. Public Comment

COMMISSIONER HALPIN asked for public comment.

JOHN SPENCER clarified with FIRE CHIEF RILEY that the District is not budgeting for the purchase of apparatus in fiscal year 2023/2024. FIRE CHIEF RILEY noted that the District replaced two (2) Class A engines in its fleet this fiscal year; and that the District's capital improvement plan (CIP) includes two new Class A engines to be funded with development impact fees due to growth in the next eight (8) years.

V. Levy of Tax and Adoption of Fiscal Year 2023-2024 Operating Budget

Resolution 23-06 was presented for review as follows:

WHEREAS, the Northern Lakes Fire Protection District has caused an annual budget to be prepared and presented to the Board of Commissioners to appropriate funds for the year beginning October 1, 2023 and ending September 30, 2024, and

WHEREAS, the proposed budget has been reviewed and approved by the Board of Commissioners of the Northern Lakes Fire Protection District, and,

WHEREAS, the proposed budget has been posted for public review and advertised as required by Idaho Code Section 31-1422, and,

WHEREAS, a public hearing upon the adoption of this proposed budget has been properly noticed and scheduled as required by Idaho Code Section 31-1422, and

WHEREAS, the proposed revenues are summarized as follows:

| | |
|------------------------------------|------------------|
| Anticipated Property Tax Revenue | \$ 6,950,000 |
| Anticipated Non-Tax Levied Revenue | <u>4,348,195</u> |
| Total Anticipated Revenue | \$ 11,298,195 |

and,

WHEREAS, the proposed expenditures are summarized as follows:

| | |
|--|--------------|
| Anticipated Wages/Personnel Expenses | \$ 9,771,870 |
| Anticipated Administrative/Office Expenses | 187,300 |
| Anticipated Liability Insurance Expenses | 77,170 |
| Anticipated Professional Fee Expenses | 34,750 |
| Anticipated Station Expenses | 167,500 |
| Anticipated Communication Expenses | 30,000 |
| Anticipated EMS Expenses | 53,000 |
| Anticipated Fire Battalion Expenses | 269,100 |
| Anticipated Inspection/Prevention Expenses | 7,700 |
| Anticipated Training Expenses | 67,000 |
| Anticipated Vehicle Repair & Maintenance | 85,000 |
| Anticipated Vehicle Fuel Expenses | 50,000 |
| Anticipated Capital Appropriations Lease | 246,995 |
| Anticipated Contingency Expenses | 50,000 |
| Anticipated Capital Project Fund Transfer | 200,000 |
| Anticipated Lease Expenses | <u>810</u> |
| Total Anticipated Operating Expenses | \$11,298,195 |

NOW THEREFORE BE IT RESOLVED, that the proposed tax shall be levied upon all property within the boundaries of the Northern Lakes Fire Protection District, as authorized by Idaho Code Section 31-1423.

FURTHER, BE IT RESOLVED, that the proposed budget as approved by the Board of Commissioners of the Northern Lakes Fire Protection District for the year beginning October 1, 2023 and ending September 30, 2024, is hereby adopted by resolution and the Fire Chief and Management are hereby authorized to make expenditures provided for in said budget, provided that said expenditures are consistent with Idaho State Code and the policies of the Northern Lakes Fire Protection District.

FURTHER, BE IT RESOLVED, that the proposed expenditures are hereby appropriated and authorized.

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to approve Resolution 23-06 as presented approving the Fiscal Year 2023-2024 Operating Budget and adopting by resolution 100% of the allowable levy of property tax on all property in the District as authorized by Idaho Code §31-1423.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VI. Close Public Budget Hearing

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to close the Fiscal Year 2023-2024 Public Budget Hearing and convene the regular meeting.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VII. Amendments to the Agenda

There were no amendments to the agenda.

VIII. Consent Calendar

The consent calendar for August 24th, 2023 was presented for review as follows:

1. Approval of August 24th, 2023 Meeting Agenda as amended;
2. Approval of August 10th, 2023 Regular Meeting Minutes as presented;
3. Approval of Unpaid and Paid Bills Lists as presented;
4. Review of Monthly Revenue/Expense Report YTD July.

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to approve the August 24th, 2023 Consent Calendar as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

IX. Reports

A. Chief's Report – Was presented for review. FIRE CHIEF RILEY reported the following:

1. Station 3 –

- a. The projected completion date of the modular building is 10/9-10/12. Members of the station design committee will be traveling to Canada shortly after to complete the final inspection and approval; once approved, the station will be shipped to the site.
- b. Received delivery of the new station furniture yesterday.
- c. The site preparation will begin on schedule in September.

COMMISSIONER HALPIN clarified with ASST. CHIEF DILL that the modular building is being constructed in Lethbridge, just outside Calgary.

COMMISSIONER PEARCE clarified with FIRE CHIEF RILEY that the modular building is anticipated to be complete 10/9-10/12. FIRE CHIEF RILEY noted that the committee members will do their inspection at that time, and that any changes/corrections will be made before the building is delivered.

There was further discussion on the building delivery time estimated to take a week, then a few more days for the set up of the building.

2. Local Wildland Fires –

- a. FIRE CHIEF RILEY reported on status of local fires including the Ridge Creek Fire currently at 4,000 acres but with no significant growth over the last few days. He noted that crews responded to a few smaller fires that were contained quickly.
- b. The incident command team cooperative has been hosting meetings in the District's Station 1 conference room each Mon., Wed., and Fri. mornings since the first week of August for status briefings on the Ridge Creek Fire.
- c. FIRE CHIEF RILEY reported that the incident command team has now transitioned from the Eastern Type 2 Incident Team to the Southern Area Gold Team, a team from the southeast portion of the U.S. including North Carolina, Georgia, Mississippi, and Florida.
- d. There was discussion on no major threat from the fire to Hayden Lake residents/infrastructure and the evacuation status has now been downgraded in the Bunco area to "Ready".

3. Battalion 5 Vehicle –

- a. V-42 (2021 F250) is Still at the auto body shop in Spokane waiting for a radiator clip on order from the Ford factory; anticipate the vehicle being returned to the District sometime the first week of September.

4. KCEMSS – Met with the KCEMSS Joint Powers Board (JPB) at a special meeting earlier this month. The direction from the JPB was for the ALS Chiefs (CDA Fire, KCFR, NLFD) to work on the transition of retiring KCEMSS Chief Keeley and recruitment of his replacement. There was discussion on letting the JPB know of concern with the lack of moving forward with the transition at their meeting later today.

COMMISSIONER PEARCE clarified with FIRE CHIEF RILEY that KCEMSS Chief Keeley is retiring on 10/1. There was further discussion on planning for transition and the ALS Chiefs involvement.

5. Impact Fee Collection for July –

- a. Kootenai County - \$28,257
- b. City of Rathdrum - \$39,752
- c. City of Hayden - \$25,676.50
- d. Total Collected in July - \$93,685.50
- e. Collected YTD (FY 2023) - \$772,226.83 including \$5,390.88 in interest earned in the Impact Fee interest-bearing account.

B. Commissioner Reports

There were no reports.

X. Public Input

DEPUTY FIRE MARSHAL LARSON stated that the Eastern Type 2 Incident Team transitioned to incidents in the North Rockies on Sunday; their incident commander again expressed the team's appreciation to the District's cooperation while in command of the Ridge Creek Fire. There was discussion on the Southern Area Gold Incident Team and that it has been a busy fire season in the Northwest.

XI. Adjournment

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER PEARCE** and as seconded by **COMMISSIONER AMENDE** at 10:20 a.m.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried



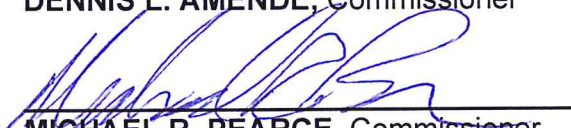
DAVID P. HALPIN, Chairman



DENNIS L. AMENDE, Commissioner



DOUGLAS D. DUNCAN, Commissioner



MICHAEL R. PEARCE, Commissioner



JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called public hearing and meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 24th day of August 2023.

ATTEST BY: 
Valerie Knapp, District Secretary

