

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

June 10th, 2021 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER THOMPSON called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Halpin, Pearce, Thompson, and Washko

OTHERS PRESENT: Fire Chief Riley, Division Chief Mather, Division Chief Dill, Fire Marshal Drechsel, Secretary Knapp, Chris Larson, Brad Belmont, and Sandy White.

II. Pledge of Allegiance

COMMISSIONER THOMPSON led the Pledge.

III. Amend Agenda

There were no amendments to the agenda.

IV. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of June 10th, 2021 Meeting Agenda as presented;
- B. Approval of May 27th, 2021 Public Hearing & Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for May.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the June 10th, 2021 Consent Calendar as presented.

COMMISSIONER THOMPSON called for discussion.

COMMISSIONER THOMPSON clarified with CHIEF MATHER that a large trailer was rented to haul surplus hose to Reinland Auctions in Post Falls, and that even with the large trailer it took two trips.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

V. Reports

A. Chiefs Report – Was presented for review and FIRE CHIEF RILEY reported on the following:

- 1. Impact Fees – The cities of Hayden and Rathdrum have now both adopted the resolution for appointment of the Development Impact Fee Advisory Committee (DIFAC) with five (5) members having volunteered to sit on the DIFAC. Currently working on the Capital Improvement Plan (CIP) and anticipate it will be finalized in the next two weeks. There was discussion on the DIFAC then using the CIP to establish the impact fee amounts for residential (per unit) and commercial (per sq. ft.)

and on how the fees will eventually be collected. There was further discussion on the pace of growth in Rathdrum.

2. Peer Support Group – Was held on-site this week (6/7-6/8) with good feedback from the Local's peer support team. FIRE CHIEF RILEY reported that four (4) union members attended along with 20 outside III-A members as well.
3. Budget – Admin staff have been working on the proposed fiscal year 2022 budget to present to the board at future budget workshops.
4. Meetings Attended – FIRE CHIEF RILEY attended the Hayden city council meeting on 6/9, along with Anne Wescott of Galena Consulting, to answer any questions related to the resolution for appointment of the DIFAC. He also reported that he will be speaking at a town hall style meeting along with KCSO Sheriff Morris later today (6/10) at the city park, addressing the impact growth is having on emergency response.
5. Staff/Operational Reports
 - a. Training Report - Presented for review. CHIEF MATHER reported on the following:
 - i. The captain test will be in September this year to update our promotion list. CHIEF MATHER reported that we currently have four (4) members working on their Captain Task Book and one (1) member working on their Engineer Task Book.
 - ii. Have been working on putting together a new program for personnel evaluations. **COMMISSIONER PEARCE** clarified with CHIEF MATHER that the timeframe for evaluations could be annually or semi-annually, but that the priority will be to create something that will work for the District as a useful tool for the Batt Chiefs and Captains to give and receive feedback. **COMMISSIONER WASHKO** recommended that any personnel evaluation program be rank-specific and simple.
 - iii. Most outside training opportunities are still virtual, but have been seeing more in-person trainings recently. The District is sending two (2) firefighters to the FDIC in Indianapolis in August.
 - iv. Apparatus:
 - a) The SeaArk fireboat (V-20) had water in the motor's exhaust which has been drained; will be testing it on the lake next week to see if the issue is ongoing and whether the motor has to be replaced. CHIEF MATHER noted that we are fortunate to have FLEET MECHANIC RUSSELL who will be doing our day-to-day maintenance from now on.
 - b) Have taken delivery of all new F250 command vehicles as of today.
 - b. EMS Report - Presented for review. CHIEF DILL reported on the following:
 - i. Visited Snohomish FD #7 on 5/26 along with Steve Isaacson, KCF&R's Chief of Logistics, to demo their RFID inventory management system software. CHIEF DILL reported that the system was very impressive and would save substantial time for the crews; he also noted that if feasible and cost effective, would come back with more information for the board in a few weeks.

- ii. The annual Mock Crash at Lakeland High School took place on 6/4 with our fire crews participating. **COMMISSIONER PEARCE** stated that his granddaughter and her friends attend Lakeland and were impressed with the event and learned a lot. CHIEF DILL reported that the District tries to make it as realistic as possible to have an impact on the graduating seniors and their decision-making.
- iii. EMS Trainings include:
 - a) Upcoming pediatric virtual conference;
 - b) The Handtevy/pediatric train-the-trainer has been completed;
 - c) The quarterly live session EMS Core trainings began yesterday and were well received.
- iv. Have been working on setting up the National Testing Network (NTN) for firefighter testing, including providing statistical information for the IAFF and a survey of equipment. An online survey was sent to all suppression staff with a completion deadline of 6/21.

COMMISSIONER THOMPSON clarified with CHIEF DILL that the extra ambulance parked outside at St 2 is waiting to be serviced by KCEMSS. FIRE CHIEF RILEY reported that he and CHIEF DILL will be approaching KCEMSS regarding routine service possibly being done by the District's FLEET MECHANIC versus having to take the ambulances to them for minor issues.

- c. Fire Marshal Report – Presented for review. FIRE MARSHAL DRECHSEL reported on the following:
 - i. Approved five new subdivisions totaling 620 dwelling lots in May, and just approved another 550 new lots in June so far. There was discussion on impact fees being assessed only once the permits are pulled, and not knowing when that will happen on these approved lots or how many permits will be pulled at a time.
 - ii. Approved a 14,000 sq. ft. Dauntless hangar at the CDA Airport. There was discussion on potential for 30 new hangar over the next 5-7 years.
 - iii. 35 new residential permits were issued in unincorporated areas of District.
 - iv. FIRE MARSHAL DRECHSEL, DEPUTY FIRE MARSHAL LARSON, and BATTALION CHIEF BELMONT attended the Kootenai County Wildfire Workshop in May. FIRE MARSHAL DRECHSEL reported that the OEM set up this meeting in anticipation of a bad wildland fire season. The goal is to have the District involved in coordinating briefings between the KCSO, fire districts, and the IDL.
 - v. The Bureau did three (3) on-site fire extinguisher trainings; 2 at KTEC and 1 for employees at the Stancraft Jet Center.
 - vi. Panhandle Health performed an inspection on the dry sump at St 8 now that it is being used as a shop. The dry sump has been filled in and capped and is now in compliance.

- 6. Bureau Report – For May was presented for review.
- 7. Overtime Report – For May was presented for review.
- 8. Run Report – For May was presented for review.

B. Commissioner Reports

COMMISSIONER THOMPSON clarified with FIRE MARSHAL DRECHSEL that the Bureau is not involved in the investigation of a recent reported arson at Silverwood Theme Park.

VI. Public Input

CHRIS LARSON, Local 4045 President, thanked the board and FIRE CHIEF RILEY for their support of the Peer Support Group, and for the III-A providing the recent training this week. He noted that it was an excellent training for the Local's Peer Support Group moving forward. **COMMISSIONER WASHKO** clarified with CHRIS LARSON that four (4) members of the group were able to attend the training, noting that one member had a family emergency and couldn't attend.

SANDY WHITE thanked FIRE CHIEF RILEY for being willing to speak at the upcoming Hayden Town Hall later today. She also clarified with DEPUTY FIRE MARSHAL LARSON that he will be attending, along with firefighters and the District's tender/pumper, the Silverlake Mall event on Saturday, 6/12, from 10:00 a.m. to 4:00 p.m., including himself, other agencies including KCF&R, CDA Fire, and the KSCO. DEPUTY FIRE MARSHAL LARSON also reported that he will be providing information on Wildland/Urban Interface during the event.

VII. Adjournment

COMMISSIONER THOMPSON made a motion, seconded by **COMMISSIONER WASHKO** to adjourn the meeting at 10:35 a.m.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:	
Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried


TERRY J. THOMPSON, Chairman


DENNIS L. AMENDE, Commissioner



DAVID P. HALPIN, Commissioner


MICHAEL R. PEARCE, Commissioner


JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 10th day of June 2021.

ATTEST BY:


Valerie Knapp, District Secretary

