

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

May 13th, 2021 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER THOMPSON called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Halpin, Pearce, Thompson, and Washko

OTHERS PRESENT: Division Chief Mather, Division Chief Dill, Fire Marshal Drechsel, Secretary Knapp, Chris Larson, and Marc Ghirarduzzi (*Chief Riley not in attendance*)

II. Pledge of Allegiance

COMMISSIONER THOMPSON led the Pledge.

III. Amend Agenda

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER HALPIN**, to hold an executive session per Idaho Code §74-206 (1) (b) to discuss evaluation of personnel.

COMMISSIONER THOMPSON called for discussion. There was no further discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

IV. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of March 13th, 2021 Meeting Agenda as amended;
- B. Approval of April 22nd, 2021 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for April.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the March 13th, 2021 Consent Calendar as presented.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

V. New Business

A. Resolutions 21-04 and 21-05

Resolution 21-04 entitled *Declaring District Vehicle as Surplus for Disposal* for the District's 2004 Chevrolet Astro Van (V-26) and Resolution 21-05 entitled *Declaring District Vehicle as Surplus for Disposal* for the District's 2004 Dodge Durango (V-02) were presented for review. CHIEF MATHER reported that CHIEF RILEY has recommended both vehicles be declared as surplus and disposed of due to their mechanical issues. He also reported that both vehicles are no longer needed with the new command vehicles being delivered this month.

CHIEF MATHER noted that the Blue Book value on the Dodge Durango is \$1,500 and he recommends it be donated; the Astro Van has an estimated value of \$3,000 and could be listed for sale for best offer. There was further discussion on the District having donated a surplus vehicle to the United Breast Cancer Foundation in 2020.

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER PEARCE** to approve Resolutions 21-04 and 21-05, both entitled *Declaring District Vehicle as Surplus for Disposal* for the District's 2004 Chevrolet Astro Van (V-26) and 2004 Dodge Durango (V-02), as presented, and for both surplus vehicles to be donated to the United Breast Cancer Foundation.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:

Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

VI. Reports

A. Chiefs Report – Was presented for review and the following was reported:

1. Station 7 – CHIEF MATHER reported that it has been determined the water district who had approached the District with interest in purchasing the District's Fire Station 7 is not a taxing entity and would have to go through the sealed bid process to purchase any District-owned property.
2. Land Donation – FIRE MARSHAL DRECHSEL reported that a developer has approached the District with a possible donation of undeveloped land at Meyer and Boekel Roads, as well as the Hayden Sewer Board's possible donation of 2 acres of land at Boekel and Atlas Roads. There was discussion on the need to determine the best location for any future staffed fire station(s), whether or not any donated land already has infrastructure for utilities in place, and the donor's expectations for how quickly the District would be able to build on the donated land.
3. Employment Testing – CHIEF DILL reported on the estimated expense of a one-time fee of \$2,500 approved by the board today in the Unpaid Bills for a Certified Physical Ability Test (CPAT) feasibility study to be done. He noted that the IAFF requires the District to have their own CPAT license in order to use other fire department's resources/facilities to conduct CPATs for our testing candidates. CHIEF DILL stated that this licensing is the first step in moving forward with having a national testing company create a pre-qualified firefighter candidate pool for the District.

COMMISSIONER WASHKO clarified with CHIEF DILL that having a CPAT license would allow the District to legally accept CPAT results from potential candidates. CHIEF DILL also reported that the National Testing Network (NTN) would then charge the District \$500 annually for access to a candidate pool.

COMMISSIONER PEARCE clarified with CHIEF DILL that there are CPAT sites nationwide, including in Everett and Spokane; but once licensed, the District could accept CPAT results from candidates all over the country. CHIEF DILL also noted that this will give the District a bigger pool of pre-qualified candidates versus holding testing locally.

4. Impact Fees – CHIEF MATHER reported that CHIEF RILEY and CHIEF DILL have met with Anne Wescott of Galena Consulting on moving forward with the impact fee process, and that the first step will be to appoint an advisory committee; because the District does not have ordinance authority, the cities and county will be asked to approve the committee. There was discussion on the requirements for being a member of the advisory committee, including members that are active developers as well as citizens of the District.
5. Local 4045 – A letter from the Local 4045 Union President requesting that collecting bargaining be initiated for fiscal year 2021-2022 wages per the current collective bargaining agreement was presented for review. There was discussion on **COMMISSIONER HALPIN** and **COMMISSIONER WASHKO** being the board's representatives on the negotiation committee.
6. Staff/Operational Reports
 - a. Training Report - Presented for review. CHIEF MATHER reported on the following:
 - i. Captain testing is being planned for September this year to update the promotional list.
 - ii. Currently looking at cost for replacing older hose with "true diameter" hose that will work with the new nozzles.
 - iii. Upcoming outside training includes a fire response webinar through the OEM.
 - iv. Apparatus Update:
 - a) Fire Boat 590 (1990 SeaArk) is having mechanical issues with water in the main pump; will be draining it to determine the issue and have it resolved before putting the boat back on Hayden Lake. CHIEF MATHER noted that FLEET MECHANIC RUSSELL will be involved and should know more by next week.
 - b) Fire Boat 591 (2007 Smoker Craft) is ready and on its trailer at St 4. FF SORENSON is looking into a dock that could be used to keep the fire boat on Twin Lake during the season.
 - c) The new BC5 Ford F250 vehicle is now in service; and the Ford F250 to replace the 2004 Dodge Durango EMS Chief vehicle has been delivered and just needs to have the lettering/logo wrapped before being put into service.
 - d) The last two replacement command vehicles (Ford F250s) are to be delivered sometime next week. These will replace the Training Chief and Fire Marshal 2006 & 2007 GMC Sierra trucks.

- e) Met via Zoom with Rosenbauer for pre-build meeting, with construction of the two new engines begun; they estimate 375 days for delivery.
- b. EMS Report - Presented for review. CHIEF DILL reported on the following:
 - i. Steve Isaacson, KCF&R's Chief of Logistics, is looking into the cost of RFID inventory management system software and CHIEF DILL reported he and Chief Isaacson will be visiting another fire district that uses the same software to see how well it works.
 - ii. KCEMSS is putting together training on the resuscitators.
 - iii. Upcoming trainings include:
 - a) Panhandle Health District holding a First Responder Symposium on 5/18 to address substance abuse issues in our area;
 - b) Providing field mentoring for BLS agencies' AEMTs;
 - c) Developing EMS Core quarterly curriculum for live training.
- c. Fire Marshal Report: Presented for review. FIRE MARSHAL DRECHSEL reported on the following:
 - i. Approved five subdivisions, including 103 lots, of which 19 are zoned commercial, in unincorporated areas of District.
 - ii. Approved 39 new residential structures in unincorporated areas of District.
 - iii. Fire investigations included:
 - a) Residential on Hidden Valley Rd. in Rathdrum;
 - b) Residential outbuilding on Fowler Rd. in Rathdrum;
 - c) Wildland fire off Atlas Rd. in Hayden;
 - d) Vehicle fire on N Huetter Rd. in Rathdrum.
 - iv. Admin Staff attended the annual Rathdrum Chamber luncheon on 4/15.
 - v. The Bureau provided fire extinguisher training on-site at La Rivera for 60 employees. There was discussion on using the District's Bullex training system on-site as well at both Stancraft and KTEC in the coming month. FM DRECHSEL noted that the District has not opened up the stations to the public yet for these trainings.
 - vi. A public hearing for an annexation request is scheduled for next regular meeting on 5/27. FM DRECHSEL reported the annexation petition is for 3 properties on Songbird Lane in Rathdrum; he noted that the requesting party's land is contiguous to the District's boundaries with 2 neighboring properties also having signed the petition.

- 7. Bureau Report – For April was presented for review.
- 8. Overtime Report – For April was presented for review.
- 9. Run Report – For April was presented for review. There was discussion on the number of calls during this April being up more than 100 compared to April 2020.

B. Commissioner Reports

There were no commissioner reports

VII. Public Input

There was no public input.

VIII. Executive Session

COMMISSIONER THOMPSON made a motion, seconded by **COMMISSIONER AMENDE**, to enter Executive Session pursuant to Idaho Code 74-206 (1) (b) to consider the evaluation of employees.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

Entered Executive Session at 10:27 a.m.

COMMISSIONER THOMPSON made a motion, seconded by **COMMISSIONER AMENDE**, to exit Executive Session and reconvene the Regular Meeting.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

Exited Executive Session at 10:50 a.m. There was discussion on evaluation of employees. No decisions were made.

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER PEARCE** to hold a special meeting on Thursday, May 20th, 2021 at 10:00 a.m. for the purpose of an executive session only.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried

IX. Adjournment

COMMISSIONER THOMPSON made a motion, seconded by COMMISSIONER WASHKO to adjourn the meeting at 10:54 a.m.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Thompson Yes
Commissioner Washko Yes

Motion carried


TERRY J. THOMPSON, Chairman


DENNIS L. AMENDE, Commissioner


DAVID P. HALPIN, Commissioner


MICHAEL R. PEARCE, Commissioner


JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 13th day of May 2021.

ATTEST BY:


Valerie Khaddour, District Secretary
