

MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

April 11th, 2024 at 10:08 a.m.
Fire Station 1, 125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER PEARCE called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Hamilton, and Pearce

COMMISSIONERS ABSENT: Commissioner Washko

OTHERS PRESENT: Fire Chief Riley, Asst. Chief Dill, Division Chief Drechsel, Division Chief Anderson, Secretary Knapp, John Spencer, Bob Jaeger, Forrest Muthersbaugh, Dan Atkisson, Caleb Tyler, Christian Aagesen, Logan Robideaux, Matt Swarbrick, and Fritz Wiedenhoff

II. Invocation

District Chaplain Dan Atkisson provided the invocation.

III. Pledge of Allegiance

COMMISSIONER PEARCE led the Pledge.

IV. Amend Agenda

FIRE CHIEF RILEY reported that the audit report was scheduled to be presented this a.m., but due to an unforeseen circumstance, the auditor will be in attendance at next meeting on 4/25/2024. **COMMISSIONER PEARCE** noted that the Fiscal Year 2023-2024 Audit Report will be tabled until next meeting.

V. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of April 11th, 2024 Meeting Agenda as amended;
- B. Approval of March 28th, 2024 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for March

COMMISSIONER DUNCAN made a motion, seconded by **COMMISSIONER AMENDE** to approve the April 11th, 2024 Consent Calendar as presented.

COMMISSIONER PEARCE called for discussion. There was no discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried

VI. Reports

A. Chiefs Report – FIRE CHIEF RILEY reported on the following:

1. Station 3 Garwood: The new station's permitting process is still in progress with the state. FIRE CHIEF RILEY reported that both the state and the company have been communicating with the District on the status of permits.

FIRE CHIEF RILEY further reported that he, ASST. CHIEF DILL, and DIV CHIEF DRECHSEL met with legal counsel this week to discuss options for a resolution once a decision is made by the state. FIRE CHIEF RILEY stated that legal counsel provided good direction and that he will be emailing all staff with an update on the status of the new station this week.

COMMISSIONER PEARCE clarified with FIRE CHIEF RILEY that the Chief is comfortable with the process so far.

2. III-A Annual Report: The III-A Executive Director will be presenting the trust's annual report to the board at the next meeting on 4/25.
3. Budget Planning: The budget process for next fiscal has begun with Admin staff; will start at base budget and work their way up.
4. Captain Exam: The captain promotional exam is scheduled for next week with several eligible candidates already having applied to test. FIRE CHIEF RILEY noted that the testing will establish a new captain promotional list.
5. Staff/Operational Reports: **COMMISSIONER PEARCE** stated the written reports are included in the board members' packets for review and questions can be asked as needed.
 - a. Asst. Chief Summary – Was presented for review.
 - b. Fire Training/EMS Summary – Was presented for review.
 - c. Fire Marshal Summary - Was presented for review.
 - d. Bureau Report for March – Was presented for review.
 - e. Overtime Report for March – Was presented for review.
 - f. Run Report for March – Was presented for review.

COMMISSIONER DUNCAN clarified with ASST. CHIEF DILL that RTF is an abbreviation for Rescue Task Force with a multi-agency exercise being planned for June at Timberlake High School.

B. Commissioner Reports

There were no commissioner reports.

VII. Public Input

JOHN SPENCER reported that he serves on the City of Hayden's Public Safety Commission and has been working with CAPTAIN SORENSON on having the District's Honor Guard participate in the city's Memorial Day and Veterans Day events. He stated that he was able to meet CAPTAIN SORENSON in person.

MR SPENCER stated that at the recent Public Safety Commission Meeting, they were looking at KCSO stats for the City of Hayden, noting that there should be a deputy for every 1,000 in population and that with a population of 17,000 they are down seven deputies. He noted that the commission will be working on gathering good numbers/statistics and at their next meeting in May present these to the public.

The board thanked MR SPENCER for the information and for his support of the District.

VIII. Adjournment

There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER DUNCAN** and as seconded by **COMMISSIONER HAMILTON** at 10:19 a.m.

COMMISSIONER PEARCE called for discussion. There was no discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried


MICHAEL R. PEARCE, Chairman


DENNIS L. AMENDE, Commissioner


DOUGLAS D. DUNCAN, Commissioner


ZACH S. HAMILTON, Commissioner


JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 11th day of April 2024

ATTEST BY:


Valerie Knapp, District Secretary

