

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS**

**REGULAR MEETING**

January 28<sup>th</sup>, 2021 at 10:00 a.m.  
125 W. Hayden Ave., Hayden, ID

**I. Call To Order**

**COMMISSIONER THOMPSON** called meeting to order at 10:00 a.m.

**COMMISSIONERS PRESENT:** Commissioners Amende, Halpin, Pearce, Thompson, and Washko

**OTHERS PRESENT:** Fire Chief Riley (*via Zoom*), Division Chief Dill, Fire Marshal Drechsel, Secretary Knapp, Brad Belmont, and John Spencer

**II. Pledge of Allegiance**

**COMMISSIONER THOMPSON** led the Pledge.

**III. Amend Agenda**

There were no amendments to agenda.

**IV. Consent Calendar**

The consent calendar was presented for review as follows:

- A. Approval of January 28<sup>th</sup>, 2021 Meeting Agenda as presented;
- B. Approval of January 7<sup>th</sup>, 2021 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of Monthly Revenue/Expense YTD for December.

**COMMISSIONER HALPIN** made a motion, seconded by **COMMISSIONER AMENDE** to approve the January 28<sup>th</sup>, 2021 Consent Calendar as presented.

**COMMISSIONER THOMPSON** called for discussion. There was no further discussion.

**COMMISSIONER THOMPSON** called for a roll call vote:

ROLL CALL VOTE:

Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

**V. Public Input**

**JOHN SPENCER** clarified with **COMMISSIONER THOMPSON** that the board members review financial reports that are emailed to them prior to each board meeting.

**VI. New Business**

**A. Kootenai County Grant Use Agreement**

**COMMISSIONER WASHKO** reported that CDA Fire started the Rescue Task Force (RTF) program for fire agencies years ago, and that the Kootenai County Office of Emergency Management (OEM) first purchased gear through a federal grant and replaces the gear every

few years with funding through another grant. The District takes delivery of their allocated gear by signing a Grant Use Agreement with the county.

DIVISION CHIEF DILL noted that the gear provided through this grant includes bullet proof vests/jackets for use during response to active shooter events. There was discussion on the grant approving costs for replacement shields inside the panels of the vests which have a limited lifespan. CHIEF DILL stated that the District's only costs for the RTF kits are medical supplies.

BATTALION CHIEF BELMONT reported that the grant provides gear for three responders on two engines per fire agency. CHIEF DILL noted that the District has requested grant funding for five additional kits for the ambulances.

**COMMISSIONER THOMPSON** made a motion, seconded by **COMMISSIONER PEARCE** to approve the Grant Use Agreement (Grant No. EMW-2020-SS-00070) between Kootenai County and Northern Lakes Fire District, as presented.

**COMMISSIONER THOMPSON** called for discussion. There was no further discussion.

**COMMISSIONER THOMPSON** called for a roll call vote:

**ROLL CALL VOTE:**

Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes
Commissioner Washko	Yes

Motion carried

## **VII. Reports**

A. Chiefs Report – CHIEF RILEY reported on the following:

1. Policy and Guideline Revision – Admin staff and Union Executive Board members attended an “on-boarding” webinar with Lexipol last week and the process will be ongoing with another webinar scheduled for next week.
2. Kootenai Co. Solid Waste – As discussed at last meeting, the District requested that the recycling bins located at St. 8 in Rathdrum be removed and the solid waste department removed them within a few days of the request. CHIEF RILEY noted that there have been complaints from some citizens in Rathdrum, but that the county will be looking for another location to place the bins.
3. Emergency Wind Event – The District recorded a record number of calls (100+) during the wind event on 1/13. CHIEF RILEY stated that he is proud of the on-duty crews and admin chiefs for their work that day; noting that all command staff stood up our department Emergency Ops Center (EOC) during the event working in coordination with CDA Fire and KCF&R.
4. Legislative Items – CHIEF RILEY reported that he is scheduled to testify before a senate committee via Zoom later today regarding a bill on the floor that would limit the ability of state taxing entities to increase their tax levies more than 4% each year, including property tax and new construction. He noted that he will be representing both the IFCA and Northern Lakes Fire.

CHIEF RILEY also reported that Timberlake Fire District Commissioner Rudebaugh is working with the Idaho State Fire Commissioners Assoc. (ISFCA) on how this proposed bill would affect fire agencies, noting that they have estimated the deficit to Northern Lakes Fire to be approximately \$280,000.

5. Fleet Maintenance – CHIEF RILEY reported that the Fleet Mechanic, LOYD RUSSELL, has been transitioning very well over the last two weeks; having made emergency repairs already and reconciling the repair request system. **COMMISSIONER HALPIN** clarified with CHIEF RILEY that the District is still working on getting set up with shop equipment/parts and figuring out what we will need. CHIEF RILEY noted that he is comfortable the current budget will cover all the expenses needed.

**B. Commissioner Reports**

**COMMISSIONER THOMPSON** asked the other members of the board if they would like to consider changing the day regular meetings are held. The board's consensus was to leave the meeting dates as the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month.

**VIII. Adjournment**

The regular meeting was adjourned upon the motion of **COMMISSIONER THOMPSON** and as seconded by **COMMISSIONER PEARCE** at 10:15 a.m.

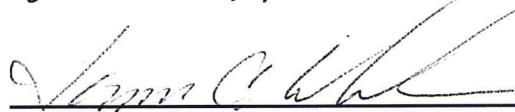
**COMMISSIONER THOMPSON** called for the vote and all were in favor of the motion.

  
TERRY J. THOMPSON, Chairman

  
DENNIS L. AMENDE, Commissioner

  
DAVID P. HALPIN, Commissioner

  
MICHAEL R. PEARCE, Commissioner

  
JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 28<sup>th</sup> day of January 2021.

ATTEST BY:

  
Valerie Krapp, District Secretary

