

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

April 14th, 2022 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER HALPIN called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Halpin, Pearce, and Washko

OTHERS PRESENT: Fire Chief Riley, Division Chief Mather, Division Chief Dill, Secretary Knapp, John Spencer, Susan Monaco, Scott Hochberger, Eric Sorenson, Brad Belmont, Cody Palmer, Harper Palmer, Hope Palmer, Nate Combes, Mike Cunningham, Logan Robideaux, Nick Waites, Chris Larson, Fritz Wiedenhoff, Mike Avilla, Matt Usher, Jason Paulson, Bob Jaeger, Caleb Tyler, Tyler Turrell, Matt Legg, Ralph Kramer, and Jarrod Pitts

II. Pledge of Allegiance

COMMISSIONER HALPIN led the Pledge.

III. Presentation

A. Swearing In of New Hires

COMMISSIONER HALPIN swore in new firefighter recruits **FIREFIGHTER/MEDIC NATE COMBES**, **FIREFIGHTER/MEDIC MIKE CUNNINGHAM**, **FIREFIGHTER/EMT LOGAN ROBIDEAUX**, and **FIREFIGHTER/AEMT NICK WAITES**.

They were congratulated and welcomed by the board, chief officers, and public in attendance.

IV. Amend Agenda

There were no amendments to the agenda.

V. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of April 14th, 2022 Meeting Agenda as presented;
- B. Approval of March 24th, 2022 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Financial Report for March

COMMISSIONER PEARCE made a motion, seconded by **COMMISSIONER AMENDE** to approve the April 14th, 2022 Consent Calendar as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VI. New Business

A. 2022 Hose and Ladder Testing Agreements

The 2022 Fire Hose Testing and Ladder Testing Agreements with National Hose Testing Specialties, Inc. were presented for review. **CHIEF RILEY** reported that hose testing/certification is done every year and ladder testing/certification is done every other year.

CHIEF MATHER reported that **FF/MEDIC PITTS** will be culling the old hose and the District has new hose on order. There was discussion on the testing being scheduled for the first Tuesday and Wednesday in August.

COMMISSIONER WASHKO made a motion, seconded by **COMMISSIONER PEARCE** to approve the 2022 Fire Hose Testing and Ladder Testing Agreements with National Hose Testing Specialties, Inc., as presented.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried

VII. Reports

A. Chiefs Report – Was presented for review and FIRE CHIEF RILEY reported on the following:

1. New Employees/Hiring – The four (4) firefighter recruits are into their second week of the Fire Academy and doing very well. CHIEF RILEY reported that a recruit did resign their second day in the Academy due to personal reasons, and was not a reflection on the Academy or any of the instructors. He stated that he made the decision to not replace the fifth candidate in the middle of the Academy, but will look to replace the candidate after it is complete.
2. Levy Committee – The Levy Committee met yesterday (4/13) with the next meeting scheduled for Wed., 5/4. The committee discussed plans to develop current St 3 into a staffed station in anticipation of the SAFER Grant award later this year; they also discussed having a plan in the event the grant is not awarded to include an override levy ballot question in November to fund additional personnel to staff St 3.
3. Impact Fees – CHIEF RILEY will be attending both the Hayden and Rathdrum city council meetings next week, and again in May. He reported that he spoke with both city administrators to express his frustration with the time it is taking to have the collection of fire impact fees in place; and should have both cities' planning and zoning committees moving forward next week. CHIEF RILEY stated that the District should start seeing impact fee collection sometime in June, with public hearings held in April and May.

There was further discussion on the Development Impact Fee Advisory Committee (DIFAC) having recommended fire impact fees of \$1,329/residential unit and \$0.69/sq. ft. for non-residential. CHIEF RILEY estimates that nearly \$1 million in fees have not been assessed on development in the District so far this year.

4. Hayden Emergency Services – The Kootenai County Sheriff asked the City of Hayden to reconvene a Public Safety Citizen Committee to make recommendations to the city council for finding much-needed funding for additional deputies. CHIEF RILEY reported that he volunteered to sit on the committee, as did JOHN SPENCER who serves on the District's DIFAC.
5. St. 3 Development – Attended a meeting earlier this week with L&H Industrial Extreme Buildings to discuss the District's needs for developing St. 3 as a staffed station with crew quarters. CHIEF RILEY noted that the company can begin a preliminary conceptual design process that will involve approximately \$7,000 in consulting fees; he further noted that the District funded consultant fees in its current budget. There was discussion on these heavy-duty modular buildings being more economically feasible than the current cost of brick & mortar construction.

COMMISSIONER WASHKO clarified with CHIEF RILEY that parking at St. 3 would be relocated north of existing station with Lakes Highway District allowing a boundary line adjustment with setback.

There was discussion on the modular buildings coming equipped with "plug and play" plumbing and electric hookups. There was also discussion on having an engineer look at adding the flat-roofed pre-fab building to our existing station.

6. Uniform Committee – The Uniform Committee met last week and selected a new lightweight duty coat for spring/fall. CHIEF RILEY reported that the winter duty coats

are working well. There was discussion on other fire districts already using the lighter coats for spring/fall.

7. Budget Planning – The next fiscal year budget (FY2023) planning is underway.
8. Constant Manning/Callback – SOG 508 has been revised to streamline procedures for callback to fill vacancies.
9. Peer Support Team – The Ill-A hosted Peer Support Training will be held the 2nd week in May at St 1 in the conference room. These dates conflict with the board meeting scheduled for Thur., 5/12 at 10:00 a.m. The board's consensus was to move the regular board meeting on 5/12 at 10:00 a.m. to the St 2 meeting room in Rathdrum.
10. Staff/Operational Reports
 - a. **Training Report** - Presented for review. DIVISION CHIEF MATHER reported on the following:
 - i. Thanked all the District instructors for putting together our first Fire Academy and noted that we have four outstanding candidates participating.
 - ii. We are prepping our brush trucks for the upcoming wildland fire season.
 - iii. Will be attending a review meeting next week at Central Dispatch to review calls and the ProQA dispatching system to see how it's been working for both sides (dispatch and response).
 - iv. Outside training opportunities include a Fire Officer 1 online course being taken by ENGINEER O'BRIEN.
 - v. Presented an Apparatus Update from FLEET MECHANIC RUSSELL, including plans to de-winterize the 1999 SeaArk (FB 590) and put back in service on Hayden Lake soon.
 - b. **EMS Report** – Presented for review. EMS CHIEF DILL reported on the following:
 - i. Working through minor maintenance issues with the ambulances, including a broken windshield on M51 to be repaired; no current critical issues causing units to be out of service.
 - ii. FF/AEMT GERNNS is currently precepting with FF/MEDIC TULL with the goal of being signed off to practice as a paramedic.
 - iii. Training:
 - a) EMS World Expo to be held in October this year in Orlando. Will be soliciting interest from personnel with funding to send up to four members.
 - b) Two members are taking an online Community Paramedicine course to learn ways to better address access to care and duplication of services for some populations in our service area.
 - c. **Fire Marshal Report** – Presented for review. FIRE CHIEF RILEY reported that DIVISION CHIEF DRECHSEL is currently on-site doing an investigation of a commercial structure fire that happened earlier this week. CHIEF RILEY noted that building project approvals in March (residential, subdivisions, and commercial projects) would have resulted in an estimated \$300,000 in impact fees if they had been collected.

11. Bureau Report – For March was presented for review.
12. Overtime Report – For March was presented for review.
13. Run Report – For March was presented for review.
14. Other – **COMMISSIONER PEARCE** clarified with CHIEF RILEY that the Idaho Transportation Dept. (ITD) Highway 53 widening project will not move forward until 2029. **COMMISSIONER WASHKO** clarified with CHIEF RILEY that the District is still in process of working with Lakes Highway District on utilizing shared space for a mechanic's garage/shop.

B. Commissioner Reports

There were no reports.

VIII. Public Input

JOHN SPENCER reported that he will be attending the city of Hayden Planning and Zoning Committee meeting next week along with CHIEF RILEY. He also reported that he will be attending the city of Hayden's Public Safety Citizen Committee meeting along with CHIEF RILEY on 4/20.


The board thanked MR SPENCER for the information.

IX. Adjournment

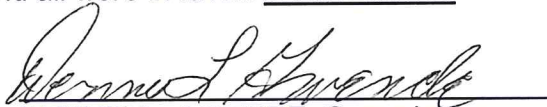
There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER PEARCE** and as seconded by **COMMISSIONER WASHKO** at 10:25 a.m.

COMMISSIONER HALPIN called for discussion. There was no discussion.

COMMISSIONER HALPIN called for the vote and all were in favor. Motion carried




DAVID P. HALPIN, Chairman




DENNIS L. AMENDE, Commissioner



DOUGLAS D. DUNCAN, Commissioner



MICHAEL R. PEARCE, Commissioner



JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 14th day of April 2022.

ATTEST BY:



 Valerie Knapp, District Secretary

