

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

September 23rd, 2021 at 10:00 a.m.
125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER THOMPSON called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Halpin, Pearce, and Thompson

COMMISSIONER ABSENT: Commissioner Washko

OTHERS PRESENT: Fire Chief Riley, Division Chief Mather, Division Chief Dill, Fire Marshal Drechsel, Secretary Knapp, and John Spencer

II. Pledge of Allegiance

COMMISSIONER THOMPSON led the Pledge.

III. Amend Agenda

There were no amendments to the agenda as presented.

IV. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of September 23rd, 2021 Meeting Agenda as presented;
- B. Approval of September 9th, 2021 Regular Meeting Minutes;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of YTD Monthly Revenue/Expense Report for August

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the September 23rd, 2021 Consent Calendar as presented.

COMMISSIONER THOMPSON called for discussion.

COMMISSIONER THOMPSON clarified that the mileage reimbursement to a front office staff member was for taking candidate's petitions to the county elections department in Coeur d'Alene to be certified.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:

Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes

Motion carried

V. New Business

A. Memorandum of Understanding

An MOU between the Northern Lakes Fire District and the Northern Lakes Professional Firefighters Local 4045 amending the 2019-2022 Collective Bargaining Agreement was presented for review. CHIEF RILEY reported that the union membership has requested that a new section be added to Article 24, *Wages, Salaries, and Longevity Pay*. The proposed Section 4 would add language for longevity to be paid out on a pro-rated basis for months of service on an eligible employee's date of retirement; the current language only pays longevity once a year at the end of November/beginning of December. CHIEF RILEY reported that the

union wanted to address the issue of having retirements only occur after longevity is paid. There was further discussion on the language including both service retirements and medically disabled retirements being eligible for pro-rated longevity pay, as well as upon the death of a current member paid to their PERSI beneficiary.

COMMISSIONER HALPIN made a motion, seconded by **COMMISSIONER AMENDE** to approve the Memorandum of Understanding between Northern Lakes Fire District and the Northern Lakes Professional Firefighters Local 4045 amending the 2019-2022 Collective Bargaining Agreement, as presented.

COMMISSIONER THOMPSON called for discussion. There was no further discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:

Commissioner Amende	Yes
Commissioner Halpin	Yes
Commissioner Pearce	Yes
Commissioner Thompson	Yes

Motion carried

VI. Reports

A. Chiefs Report – FIRE CHIEF RILEY reported on the following:

1. Amended Budget – Proposed amendments to the current fiscal year (2020/2021) budget will be presented for approval at a public hearing just prior to the next regular meeting on 10/14; a notice is required to be published in the *Coeur d’Alene Press* ten days in advance. FIRE CHIEF RILEY reported that each year the board amends any budget categories that exceeded the original budget, noting that the overall total expenses did not exceed total revenue.
2. Captain Promotional Test – The testing was completed this week with five (5) members passing. The final Captain Promotional List will be presented at next regular meeting to the board for review. FIRE CHIEF RILEY thanked DIVISION CHIEF MATHER for coordinating the testing, stating that this was the best promotional testing the District has done so far. **COMMISSIONER THOMPSON** clarified with FIRE CHIEF RILEY that the oral board included three (3) members, a District captain, a District FF/Medic, and a fire captain from Selkirk Fire. There was discussion on the written exam that took place on 9/20, and on the practical assessment on 9/21 involving a large fire incident simulation. The board thanked CHIEF MATHER for all of his work to ensure a successful promotional testing.
3. Future Station 3 Location – A possible land donation came up recently in the area of Huetter Rd. and Boekel Rd. in Rathdrum. FIRE CHIEF RILEY noted that the District has been approached with other possible land donations, but that this most recent one is the most promising. He also noted that the District won’t be able to move forward with definite plans for a St. 3 until after the results of the levy election on 11/2.
4. Admin Quarters – Have met with the Lakes Highway District and the city of Hayden regarding the possibility of relocating our Admin staff to the highway district’s current location at the airport that we would share with the city. Unfortunately, have determined this would not be feasible and the city of Hayden is moving forward with their relocation alone. **COMMISSIONER HALPIN** clarified with FIRE CHIEF RILEY that relocating Admin Staff out of St 1 would provide more room for the suppression staff assigned here.

There was discussion on whether the District should consider building offices for Admin Staff as part of the proposed 3rd staffed station; and possibly building a mechanic shop as part of the new station as well.

There was also discussion on the ITD's Highway 53 widening project affecting operations at the mechanic shop at St 8. FIRE CHIEF RILEY reported that we are still waiting for a response from the ITD on a solution so that the road project can move forward.

5. Department Physician – FIRE CHIEF RILEY and EMS CHIEF DILL met with NW Specialty staff to discuss a possible agreement for them to provide comprehensive services including new hire NFPA physicals, annual physicals, on-the-job injury evaluations/treatments, etc. FIRE CHIEF RILEY noted that the District has no issues with the provider currently providing annual physicals, but CHIEF DILL will be looking into the District setting up an official occupational medicine plan.

B. Commissioner Reports

COMMISSIONER THOMPSON reported that the three incumbent fire commissioners were invited to attend a meeting held by the Local 4045 this week to answer questions from their members. He stated that he would like it be on record that there was no quorum with the three commissioners attending the meeting separately.

VII. Public Input

JOHN SPENCER reported that he attended the 9/11 Remembrance Ceremony in Rathdrum and stated that it was very well done. He also reported that after last meeting, he did speak further with FIRE CHIEF RILEY on how the levy information on the District's website is presented and he is happy with the changes that were made, including having bullet points with a link to the FAQs that people could read if they wanted. MR. SPENCER clarified with FIRE CHIEF RILEY that 30 and 60 second ads promoting the upcoming levy election will be airing on 4-5 radio stations starting today or tomorrow; FIRE CHIEF RILEY noted that no t.v. ads are planned.

The board thanked MR. SPENCER for his input and for his support of the District.

VIII. Adjournment

There being no further business to be brought before the Board, the regular meeting was adjourned upon the motion of **COMMISSIONER PEARCE** and as seconded by **COMMISSIONER THOMPSON** at 10:19 a.m.

COMMISSIONER THOMPSON called for discussion. There was no discussion.

COMMISSIONER THOMPSON called for a roll call vote:

ROLL CALL VOTE:
Commissioner Amende Yes
Commissioner Halpin Yes
Commissioner Pearce Yes
Commissioner Thompson Yes

Motion carried


TERRY J. THOMPSON, Chairman



DENNIS L. AMENDE, Commissioner


DAVID P. HALPIN, Commissioner


MICHAEL R. PEARCE, Commissioner


JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 23rd day of September 2021.

ATTEST BY: 
Valerie Knapp, District Secretary

