

**MINUTES OF THE NORTHERN LAKES FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

January 25th, 2024 at 10:00 a.m.
Fire Station 1, 125 W. Hayden Ave., Hayden, ID

I. Call To Order

COMMISSIONER PEARCE called meeting to order at 10:00 a.m.

COMMISSIONERS PRESENT: Commissioners Amende, Duncan, Hamilton, Pearce, Washko

OTHERS PRESENT: Asst. Chief Dill, Division Chief Drechsel, Division Chief Anderson, Secretary Knapp, Brad Belmont, Casey Hamilton, Tyler Turrell, Nick Waites, and Nathan Molloy

II. Pledge of Allegiance

COMMISSIONER PEARCE led the Pledge.

III. Swearing In of Elected Fire Commissioner

COMMISSIONER PEARCE administered the Oath of Office to **FIRE COMMISSIONER HAMILTON**, elected to a four-year term on November 7, 2023. The board congratulated **COMMISSIONER WASHKO**.

IV. Amend Agenda

There were no amendments to the agenda.

V. Consent Calendar

The consent calendar was presented for review as follows:

- A. Approval of January 25th, 2024 Meeting Agenda as presented;
- B. Approval of January 11th, 2024 Regular Meeting Minutes as presented;
- C. Approval of Unpaid and Paid Bills Lists;
- D. Review of Monthly Financial Report for December

COMMISSIONER DUNCAN made a motion, seconded by **COMMISSIONER WASHKO** to approve the January 25th, 2024 Consent Calendar as presented.

COMMISSIONER PEARCE called for discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried

VI. Reports

A. Chiefs Report – ASST. CHIEF DILL reported that FIRE CHIEF RILEY is recovering well following his surgery and anticipates his return to the office sometime next week. He reported on the following:

- 1. Station 3 Update: All the modules have now arrived on-site, and the contractor will start putting the modules together next week. Hopeful that station will be ready for a walkthrough next week as well.
- 2. Hiring Committee: Oral interviews will be conducted earlier this week (1/22 & 1/23) with the final scoring to be finished up tomorrow with a ranked eligibility list of 8-10 candidates. ASST. CHIEF DILL stated that the District may research other recruitment/testing companies as opposed to NTN for the next process and **COMMISSIONER WASHKO** clarified with ASST. CHIEF DILL that he will be looking into Public Safety Testing. ASST. CHIEF DILL stated that he still

recommends using a third-party company vs. an in-house testing process for liability reasons.

3. Fleet Update: Due to recent sub-zero temperatures, had apparatus freezing up with one of the new engines (V-48) experiencing a broken tank pump valve. The engine is at General Fire in Spokane being repaired and having the area better insulated; it should be back in service next week. There was also discussion on having the same insulation work done on its twin engine (V-47) to avoid the same issue in the future.

ASST. CHIEF DILL reported that FLEET MECHANIC LOYD did a great job servicing the apparatus and came in on his day off to work on getting the engines back in service.

There was further discussion on addressing future heating issues for underneath the apparatus with ASST. CHIEF DILL noting the cost to outfit the bays with radiant unit heaters is expensive. It was also noted that CDA Fire had the same issues. **COMMISSIONER PEARCE** clarified that BATT CHIEF BELMONT brought in his own kerosene portable heaters to help over the weekend. BATT CHIEF BELMONT reported that the engines were freezing up while driving down the road.

DIV CHIEF DRECHSEL noted that with the apparatus bay doors opening and closing, the radiant heaters in the ceiling couldn't keep up with the extreme temperatures. He estimated a cost of \$24,000 to outfit unit heaters.

COMMISSIONER WASHKO clarified with ASST. CHIEF DILL that there were no water pipe breakages at any District facilities.

4. Levy Committee Meeting: ASST. CHIEF reported the levy committee met on 1/24 and there was discussion on the "brand awareness" issue. Committee member FF BAKER recommended the District consider being the main sponsor for this year's Rathdrum Summer Concert Series which would include a banner at the concerts, stage time for a message, and a marketing booth location. ASST. CHIEF DILL noted that the cost would be \$3,000, but the levy committee feels it would be a smart use of the funds, and perhaps look into the same sponsorship for the city of Hayden. He also noted that both he and FIRE CHIEF RILEY also support the idea.

COMMISSIONER WASHKO clarified with ASST. CHIEF DILL that members of Local 4045 have committed they will provide the manpower for the concert series.

COMMISSIONER PEARCE questioned when the deadline is to sign up for the sponsorship. ASST. CHIEF DILL reported that the city is holding our spot until the end of this week, and that the committee would like the board to consider moving forward to confirm the sponsorship today.

COMMISSIONER DUNCAN clarified with ASST. CHIEF DILL that the booth will be manned with both Local 4045 members, as well as on-duty crews available to stop by and share information.

The board's verbal consensus was to move forward with sponsorship of the Rathdrum concert series this summer at a cost of \$3,000. **COMMISSIONER PEARCE** confirmed that the \$3,000 will not be paid until after the board has approved the expense on the bills at next meeting.

5. Impact Fees Collected in December 2023:
 - a. City of Rathdrum \$19,230 (rcv'd 1/8)
 - i) 15 residential dwellings

- b. Kootenai County \$19,458 (rcv'd 1/25)
 - i) 4 residential dwellings
 - ii) 1 commercial project (18-unit hangar)
- c. City of Hayden \$46,540 (to be mailed out 1/23)
 - i) 31 residential dwellings
 - ii) 4 commercial projects including
 - a) Industrial Duplexes (2) on Bellanca Ct. (288 sq. ft. ea)
 - b) Kootenai Humane Society new construction (2,880 sq. ft.)
 - c) West Hayden Plaza (6,050 sq. ft.)

Total collected in December was \$85,228 with YTD collection since 8/2022 of \$1,337,348 plus \$23,238.81 in earned interest.

COMMISSINER WASHKO clarified with ASST. CHIEF DILL that FIRE CHIEF RILEY has had no further conversations with the public citizen who had reached out with concerns about impact fee collection.

B. Commissioner Reports

There were no commissioner reports.

VII. Public Input

There was no public input.

VIII. Adjournment

There being no further business to be brought before the board, the regular meeting was adjourned upon the motion of **COMMISSIONER AMENDE** and as seconded by **COMMISSIONER WASHKO** at 10:14 a.m.

COMMISSIONER PEARCE called for discussion. There was no discussion.

COMMISSIONER PEARCE called for the vote and all were in favor. Motion carried


 MICHAEL R. PEARCE, Chairman


 DENNIS L. AMENDE, Commissioner


 DOUGLAS D. DUNCAN, Commissioner


 ZACH S. HAMILTON, Commissioner


 JAMES C. WASHKO, Commissioner

I certify that the foregoing is a true and correct copy of the minutes of a duly called meeting of the governing body of the Northern Lakes Fire Protection District held in accordance with all applicable legal requirements, including Idaho Open Meeting Law, on the 25th day of January 2024.

ATTEST BY:


 Valerie Knapp, District Secretary
 NORTHERN LAKES FIRE PROTECTION DISTRICT
 DISTRICT SECRETARY SEAL